

**OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS**  
**UDAYAN VIHAR, NARANGI, GUWAHATI-781171**

FAX-0361-2640204  
 guw@nic.in

e-mail: cda-

No: SC/II/Condm/Corr/18-19/Vol-I

Dated: 30 /04/2019

To,

1. The HQr E. C.  
PIN:-908542, C/O 99 APO.
2. The HQr 101 Area  
PIN:-908101, C/O 99 APO.
3. The HQr 03 Corps  
PIN:-908503, C/O 99 APO.
4. The HQr 04 Corps  
PIN:-908504, C/O 99 APO.
5. The HQr 51 Sub Area  
PIN:-908651, C/O 99 APO.
6. The HQr 41 Sub Area  
PIN:-908641, C/O 99 APO.

Subject:- Procedure for claiming Advance of Condiment Expenditure for the period 04/2019 to 09/2019.  
Reference:- This office circular bearing No.even dated 06/11/2018 & 06/02/2019.

With reference to this office circulars cited under reference, it is requested to advise the units/formations under your administrative jurisdiction and also under the audit & accounting jurisdiction this office to follow the under mentioned guidelines while submission of half yearly statement of expenditure for half yearly ending 10/2018 to 03/2019 and advance for next half year for 04/2019 to 09/2019.

- 1) Half yearly accounts of condiment expenditure for 10/2018 to 03/2019 along with actual feeding strength verified by LAO alongwith paid vouchers and other supporting documents. In order to incur the condiment expenditure at field level, sanction may be conveyed under the note below DFPDS-2016 vide GOI, MOD No.21704/Q/ST-6(Condiments)/1711/D(QS)/2018 dated 09/10/2018.
- 2) MRO for unexpended amount if any for half year 10/2018 to 03/2019 may be submitted with the half yearly statement of expenditure.
- 3) Advance for condiment expenditure for half yearly period of 04/2019 to 09/2019 will be admitted only after receipt of statement of expenditure for preceding half year of 10/2018 to 03/2019.
- 4) While claiming advance, Contingent bill duly countersigned by the competent authority alongwith the anticipated feeding strength is required to be submitted. Public Fund Account Number of the unit may be invariably be mentioned in the bill.

-SD-  
DCDA

Copy to:-  
 The O i/c  
 EDP Section } : For uploading of the letter in CDA Guwahati website.  
 (Local)

SAO (SC-II)