



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

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No:- D/4/Misc/Vol-XXIV

Dated:- 28-03-2022.

### IMPORTANT CIRCULAR

To

All Audit Sections

Main Office

Subject:- Submission of DVs/Bills to D Section for payment: DAD Estt.

As per guidelines issued by the SBI CMP. It is intimated by the CASH MANAGEMENT PRODUCT to clear the Annual closing related transactions, payment files should be uploaded by 30<sup>th</sup> March, if possible.

Further, it is also stated that due to annual closing activities on 01-04-2022, transactions authorized on 31<sup>st</sup> March 2022 may be processed after 5:00 AM on 02-04-2022.

To timely process the payments to the beneficiaries accounts, it is impressed upon all audit section of Main office to strictly adhere the above cut off time schedule to avoid any delay in processing the said files.

Keeping in view of above, it is requested to all concerned audit section to co-operate and submit the DP sheet/DVs/Bills to D section latest by 4:30 PM on 31<sup>st</sup> March for timely uploading and authorizations of payment to avoid any delay or technical inconvenience.

GO (D) has ~~been~~ seen.

Accounts Officer ( D)

Copy to:-

The officer-in-charge :-

EDP

Main Office

For uploading on CDA Guwahati website please.

Accounts Officer ( D)