



रक्षालेखानियंत्रककाकार्यालय, गुवाहाटीउदयनविहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

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DDP/I/PM/Vol-I

Date: 21.10.2022

(MOST IMPORTANT CIRCULAR)

To

All Compiling Sections of Main Office and Sub Offices

Subject: Forwarding of Punching Medium (PM) on daily basis.

Reference: This office letters no. even dated 12.09.2022 & 15.03.2022

Punching Mediums (PMs) are not being received in the Main office on daily basis for uploading in the NCS Portal resulting the difference in the payments made through SBI CMP and the amount actually compiled. This practice has been viewed seriously by the CDA and the HQrs office.

It is therefore, again advised that the PM should invariably be forwarded to Main office on daily basis after processing of the payments through SBI CMP.

It is issued with the approval of CDA.

-sd-
(Accounts Officer)
(DDP Cell)

Copy to

The IT&SW Section : For uploading in CDA Guwahati website.
(Local)

[Signature]
(Accounts Officer)
(DDP Cell)