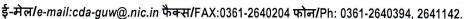


## रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.





No. DDP/I/NPS/18/Order/VOL-XXV

Dated-12.11.2015.

TO

- (I) The Area Accounts Office Bivar Road Shillong- 793001
- (II) The PAO(ORs) ARC Shillong Happy Valley, Shillong- 793007
- (III) The PAO(ORs) 58 GTC Happy valley, Shillong- 793007
- (IV) All the AOs GE/AGE(I)

## SUBJECT:

## FORWARDING OF NPS CIRCULAR.

As per <u>CRA-NSDL email</u> dated <u>29/10/2015</u>, all nodal offices are hereby informed to update their office details directly in the CRA system.

The steps to be followed by the User to update the details are as follows:

- 1. Log in to www.cra-nsdl.com.
- 2. Go to the menu 'Nodal Officer Details'.
- 3. Select the option 'Nodal Officer bank details submission' under the menu.
- 4. Update necessary details.
- 5. Click on Submit.

On successful updation, a confirmation message is displayed to the user.

In case any further clarification required in this regard, you may contact Mr. Sunny Gonsalves at 022-24994856 (e-mail ID- sunnyg@nsdl.co.in) or Mr. Avdhoot Shetye at 022-24994949 (e-mail ID- avdhoots@nsdl.co.in).

(S.S.Devroy)

Sr. Accounts Officer

Copy to:

The officer incharge EDP Section

(Local)

:with the request to upload in the CDA Guwahati website.

S.S.Devroy

Sr. Accounts Officer