



रक्षा लेखा नियंत्रक कार्यालय, उदयन विहार, नारंगी, गुवाहाटी -781171
OFFICE OF THE CONTROLLER OF DEFENCE
ACCOUNTS, GUWAHATI
UDAYAN VIHAR, NARANGI, GUWAHATI-78117 171



E//Tech/Rent & LF/114/Vol-IV

Dated: 27.08.2021

To

- 1) All AOs GEs, AGEs(Army & Air Force)
- 2) All the AAOs BSO.

Sub: Delay in processing of water and electricity charges.

Ref: CGDA letter No. Works/Complaints/Vol-VIII/E-107 dated 28.07.2021.

With reference to HQrs letter cited above, it has been highlighted by Service HQ that water and electricity bill in respect of officer/PBORs and civilians are being processed very late by the AAOs BSO. The average backlog of bills has been stated to range from 6 months to 1 year which has been viewed very seriously by the HQrs Office.

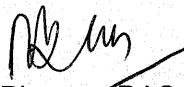
It is therefore, requested to prepared bills by the AAOs BSO/AO GE on regular basis and take corrective action to ensure timely processing of water and electricity bills.

In this connection HQrs office has sought the present status of issue of these bills which may be captured as per format enclosed to this letter and as to be submitted to HQrs Office immediately.

Name of AAO BSO/AO GE	Periodicity of raising the Water & LF Bills by AAO, BSO (e.g. Monthly/Quarterly etc.)	Periodicity of Meter reading by BSO & Date of receipt in AAO BSO, (e.g. Montly/Quarterly etc.)	Avg. time taken to prepare bills by AAO BSO after receipt of meter reading	Period for which bills issued last	No. of cases pending with AAO BSO for preparation of bills	Oldest Date	Reason for delay, if any

It is therefore requested to identify delays, if any, on part of concerned BSO offices, in preparing of Water/Electricity bills so that such delay may be taken up with E-in-C's Branch and send a report on or before 01-09-2021 for onward transmission to HQrs office positively.


Please accord TOP PRIORITY.


N K Biswas, IDAS
DCDA (E)

Copy to:

1. The CGDA Works
Ulan Batar Road, Palam, Delhi Cantt-010
2. IT &S
Local

: for info w.r.t above please.
: request for uploading in website


Rupam S Baidya
Accounts Officer (E)