



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उद्यान बिहार, नारंगी, गुवाहाटी- 781171
 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS,
 UDYAN VIHAR, NARANGI, GUWAHATI-781171
 फ़ैक्स /Fax: 0361-2640204 फ़ोन/Ph:0361-2640394,2641142



भाग- 2 का.आ. सं/ Part-II O.O. No. 270

दिनांक/Dated:03/06/2019

विषय/ Sub: SAS Part-I Examination scheduled to be held from 24th to 28th June, 2019.

The following officers / staff have been nominated by the CDA as Conducting Officer and Invigilators/ Supervisors for conducting the SAS Part- I examination scheduled to be held from 24th to 28th June, 2019 (except 26/06/2019) at Guwahati Centre.

CONDUCTING OFFICER
 Shri K. Lalbiakchhunga, IDAS
 Dy. Controller

VENUE
 Community Hall, CDA Guwahati

INVIGILATORS / SUPERVISORS

Date	Time	Paper/ Subject	Name of the Invigilator	Name of the Supervisor
24/06/2019	10.00 AM to 1.00 PM	Paper-I: Organisation & Fundamentals of Audit & Accounts (Theory- without Books)	Shri Shibabrata Paul, Accounts Officer	Shri K.T. Singh, Asstt. Accounts Officer
25/06/2019	10.00 AM to 1.00 PM	Paper-II: Organisation & Fundamentals of Audit & Accounts (Practical- with Books)	Shri M. H. N. Singh, Sr. Accounts Officer	Shri Gopal Saha, Asstt. Accounts Officer
27/06/2019	10.00 AM to 1.00 PM	Paper-III: Accountancy.	Shri Moloy Ghosh, Sr. Accounts Officer	Shri N. Chakraborty, Asstt. Accounts Officer
28/06/2019	10.00 AM to 1.00 PM	Paper-IV: Service Regulations (Practical- With Books)	Shri Biswajit Ghosh, Sr. Accounts Officer	Shri K. Basumatary, Asstt. Accounts Officer

The following officers/ staff will remain present in the examination Hall on all the days of the examination to assist the Conducting Officer.

1. Shri K. Bhagabati, AO (AN)
2. Smt. A. Barman, AAO (AN)
3. Shri B.B. Dey, SA
4. Ms. S. Kacharia, JT
5. Shri D. Chakraborty, Aud.
6. Shri S.M. Ali, MTS
7. Shri J. Das, MTS.

The Invigilating/ supervising officer will report to the Conducting Officer in the examination Hall at 0930 Hrs and others at 0900 Hrs positively. Any individual not permitted by the Competent Authority shall not be allowed to loiter in and around the Examination Hall.

No candidate shall be allowed to enter the Examination Hall until he/ she produces the Identity Card or letter of authority duly signed by the Head of Office / Sub-office/ Officer-in-charge of section of MO where he / she is serving.

No candidate shall be allowed to enter the Examination Hall after half an hour of the commencement of the examination and also to leave the examination Hall within half an hour of commencement of the examination.

The Conducting Officer will ensure the following:

- The packets containing the question papers are opened in the presence of the candidates at 1000 Hrs.
- The candidates are not indulging in any malpractice.
- No unauthorized person is allowed to enter or to loiter around the examination hall.
- The seats of the candidates are not arranged chronologically in order of their Roll Numbers.
- The seating arrangement is changed every day for each paper.
- No candidate is allowed to leave the examination Hall unless it is ensured that the Invigilator has collected the answer books/ sheets.
- That the guidelines provided by HQrs Office vide their letter No. AN/SAS/16101/SAS-I/June/2019/RN dt 21/05/2019 regarding video recording (with audio) is properly followed.

The Conducting Officer will ensure strict compliance of the instructions issued by the HQrs Office and CDA Guwahati.

Please acknowledge receipt.

प्राधि/Auth.: HQrs Office important circular No. AN/SAS/16101/SAS-I/June/2019/CO dt 28/05/2019 and ON of even No. dated 31/05/2019.
फाइल सं./File No. AN/I C/SAS/Part-I/June/2019

— Sd/ —
(के. ललब्याकछुंगा/ K. Lalbiakchhunga)
उप नियंत्रक (प्रशा)/ Dy. Controller (AN)

वितरण / Distribution:

1. The CGDA (SAS), Ulan Batar Road, Palam, Delhi Cantt.- 110010	For information with reference to above please.
2. The PCDA (BR) Delhi Cantt.	For information and necessary action please. This is in continuation to this office Part-II O.O. No.254 dt 24/05/2019.
3. The PCDA (AF) Dehradun	
4. The PCDA Bangalore	
5. The CDA Secunderabad	
6. The CDA Patna	
7. Shri K. Lalbiakchhunga, IDAS, DCDA	For information and necessary compliance please.
8. All Invigilators/ supervisors/SAOs/AOs/AAOs/SAs/Aud/MTSs (by name)	For information and necessary compliance please.
9. (i) All concerned sections of MO CDA Guwahati (ii) All concerned sub-offices of CDA Guwahati	For information and necessary action please.
10. The Officer-in-charge, EDP Centre (Local)	For uploading on the CDA Guwahati website.
11. The Officer-in-charge, AN/IV Sec (Local)	For information and necessary action please. It is requested to confirm about the arrangement made for video recording (with audio) on all four days of examination. A copy of guidelines issued by HQrs Office letter No. cited above is attached herewith for compliance please.
12. Spare / Part-II O.O. File	

— Sd/ —
(के. भागवती / K. Bhagabati)
लेखा अधि.(प्रशा)/ AO (AN)