
	<p>रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी -781171 Controller of Defence Accounts, Udyan Vihar, Narangi, Guwahati-781171 Fax: 0361-2640204, Phone: 0361-2640394, 2641142 e-mail: cda-guw@nic.in</p>	
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No. IA/I/20/Circular/Vol-VI

Dated : 21/10/2019

IMPORTANT CIRCULAR NO.97

ALL LAOs/ALAOs

Subject: Non-realization of cost of tenders/bidding documents.

An instance case of non-realization of cost of tender/bidding documents by the 50 Coy ASC (Supply) Type "C" during local purchase through contract from April 2012 to Jul 2015 has been highlighted by DADS, Patna resulting to loss of Rs 2,51,700 as Govt Receipt.

As per Para 49 of ASC Regulations 1950 that ASC items as part of ration scales are normally provisioned through Central Sources. Army Purchase Organization under MOD is responsible for procurement of these ration articles. However, there are numerous occasions when a field formation is required to procure these ration articles locally.

All the revenue procurement executed under the above authority is being regulated under Defence Procurement Manual, 2009 (DPM-2009) implemented with effect from 01.04.2009. And the Cost of Tender documents is enumerated at Para 4.7.1 of DPM-2009.

"Tender sets in respect of Advertised (open) Tender Enquiry will be sold on payment of the prescribed price given below."

	Estimated value of the Tender	Price of the Tender set (Rs)
1	Upto Rs 50 lakhs	100
2	More than Rs 50 lakhs but upto Rs 1 crore	250
3	More than Rs 1 crore but upto Rs 5 crore	500
4	More than Rs 5 crore	1000

As per Para 149 of ALAM Part-I the Register of tenders will be checked by the LAO to see that fee has been correctly levied on all the tenders issued except where it is not recoverable under Government Orders issued from time to time and that treasury receipts for the amount of the fees have been sent to and acknowledged by the PCDA/CDA. And Para 148 of ibid Manual stipules about the details of maintenance of Register of tenders forms issued for ASC, AOC and Farms Contract.

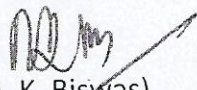
In view of above, the LAOs are requested to give special emphasis on the recovery of tender fees from the firms under each Local Procurement Process and promptly deposit into Govt Treasury by each Supply Depots under their audit Jurisdiction and in case any irregularities /non-recovery have been noticed the same should be objected to.

To arrive at the exact realization of cost of tender/bidding documents for each Supply Depot all the LAOs are requested to provide the following informations/data in the prescribed format

Name of the Supply Depot	Year	Total no. of SOs placed	Total No. of tender documents issued	Total No. of tender Documents rejected	Total no. of firms submitted their bids	Amount realized in Govt Treasury	T.E No. and month of adjustment by CDA Guwahati.
	2016						
	2017						
	2018						
	2019(till date)						

The above report may please be submitted on or before 15th December 2019 so that the objections, if considered necessary could be included in the MFAI Report QE 12/2019.

Please accord " Top Priority" and acknowledge Receipt.


 (N. K. Biswas)
 Dy. Controller