



SPEED POST / E-mail

	<p>रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी-781171 Controller of Defence Accounts, Udyan Vihar, Narangi, Guwahati-781171 Fax: 0361-2640204, Phone: 0361-2640394, 2641142 e-mail: cda-guw@nic.in</p>	
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To

The LAO (A) Guwahati
The LAO (A) Jorhat
The LAO (A) Tezpur
The LAO (A) Silchar

Subject : Strengthening of audit of Defence Land : Half Yearly Report on the land area under encroachment (HYE – 12/2019)

A Half Yearly Report for 12/2019 showing position as 31.12.2019 (Land under encroachment) is due to be rendered on 1st week of January 2019 to HQrs Office. The matter is to keep at top priority to avoid receiving adverse remarks from HQrs Office.


It is, therefore, requested to furnish the report with latest position of cases pertaining to encroachment by 2nd **January 2020** through Fax/ Speed Post/ E-mail in prescribed format to avoid delay in consolidation and onward transmission to the HQrs Office.


(M.BORAH)
Accounts Officer (IA)

Copy to

✓ The Officer-in-charge
IT & SW Section
(Local) M.O.

} For information and uploading in CDA Guwahati's website.


(M.BORAH)
Accounts Officer (IA)