

SPEED POST/FAX/WEB SITE

NO. IA/89/CGDA Insp/2014

Office of the CDA

Udayan Vihar, Narangi

Guwahati: 781 171

Date: 13th May'2014

To

The All LAOs (By name)

The All AOGEs/ AGEs (By name)

The All AO CCE (By name)

The All ALAOs (By name)

The All AABSOs (By name)

Sub: Strengthening of Internal Audit: CGDA's Inspection 2014

Of late, it has been observed that some of the sub-offices are submitted LACR six monthly basis, which is not in order. As per Para 17 of ALAM Part I, the LACR is required to be submitted on monthly basis along with objection statement and LAOs review report as the case may be. The point may be noted for strict compliance.

Further, LAP and LACR may be submitted to this office in the prescribed Performa.

During review of audit objection statement in respect office of LAO Shillong and Jorhat it is observed that only routine nature objections have been raised and no objections raised by the LAOs in their personal capacity which needs to be reflected in LAOs review report. The aspect may be complied forthwith.

Complete information may be provided against audit objection statement and LAOs review report.

In some cases it is also observed that period of LACR are not in conformity with LAP which has already been approved by this office. Variation if any may be judiciously justified.

Finally, it is advised that efforts may be made to raise vital objections during the course of Audit and review.

Please acknowledge receipt.

Sdf -
(N DAS) IDAS
Dy Controller

Copy to:

✓ The OiC EDP (Local) : With a request to upload the same in our web site.

SC DAS
(S C DAS)
Sr AO