



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

ई-मेल/e-mail:cda-guw@nic.in फ़ैक्स/FAX:0361-2640204 फ़ोन/Ph: 0361-2640394, 2641142.



No. M/1/ECHS/20-21/P.AT/Regional Centre
To

Date: 11/06/2020

The Regional Centre ECHS,
Guwahati,
C/O HQ 51 Sub Area,
Pin - 900328, C/o 99 APO,

Subject: Timely submission of Cash Book.

Reference: Central Organisation, ECHS Army HQrs letter No. B/49797/AG/ECHS, dt.13 Sep 07.

Kindly refer to the above cited letter under reference wherein as per Para 3(h) that the Cash Assignment Officer is to render a monthly statement, in duplicate, of drawals made against Cash Assignment in the Cash Assignment Cash Book together with the paid vouchers, details of Cheques issued, duly reconciled with the Monthly Bank Reconciliation Statement showing utilization during the month, to concerned PCDA / CDA by 7th of the following month.

But it has been observed that the Cash Assignment Officers of the Stn HQrs have not submitted the above details to this office in respect of the undermentioned ECHS Poly Clinics. Nationwide lockdown due to COVID-19 may not be cited as an excuse as some of the Stn HQrs have failed to submit the Cash Books prior to lockdown. Further as on date postal services have fully resumed.

It is therefore requested to issue necessary instructions to all the concerned Stn Hqtrs to adhere to the above instructions from Army HQrs regarding timely submission of Cash Book alongwith the relevant documents to this office.

Necessary action from your end will be highly solicited.

Sl. No.	Name of Polyclinics	Status of Cash Assignment Cash Book				
		Dec.	Jan.	Feb.	Mar.	April
1.	PC Dhubri				Not Received	Not Received
2.	PC Shillong				Not Received	Not Received
3.	PC Kohima				Not Received	Not Received
4.	PC Imphal	Not Received	Not Received	Not Received	Not Received	Not Received
5.	PC Churachandpur	Not Received	Not Received	Not Received	Not Received	Not Received
6.	PC Agartala			Not Received	Not Received	Not Received
7.	PC Masimpur			Not Received	Not Received	Not Received
8.	PC Dimapur			Not Received	Not Received	Not Received
9.	PC Bongaigaon				Not Received	Not Received
10.	PC Tinsukia			Not	Not	Not Received

P.T.O

				Received	Received	
11.	PC Dibrugarh			Not Received	Not Received	Not Received
12.	PC Lakhimpur	Not Received	Not Received	Not Received	Not Received	Not Received
13.	PC Nagaon				Not Received	Not Received
14.	PC Misamari		Not Received	Not Received	Not Received	Not Received
15.	PC Mokokchung				Not Received	Not Received
16.	PC Tawang		Not Received	Not Received	Not Received	Not Received

-Sd-

(N K BISWAS)

Deputy Controller of Defence Accounts

Copy to:

1. Stn ECHS Cell Stn HQrs Rangia
PIN-901182
2. Stn ECHS Cell Stn HQrs 101 Sub Area PIN-
908101
3. Stn ECHS Cell Stn HQrs Zakhama PIN-
901264
4. Stn ECHS Cell Stn HQrs Leimakhong, PIN-
900296
5. Stn ECHS Cell Stn HQrs Agartala, PIN-
901184
6. Stn ECHS Cell Stn HQrs Silchar, PIN-
900380
7. Stn ECHS Cell Stn HQrs Dimapur, PIN-
900191
8. Stn ECHS Cell Stn HQrs Panitola/Dinjan,
PIN- 900284
9. Stn ECHS Cell Stn HQrs Likabali, PIN-
901266
10. Stn ECHS Cell Stn HQrs Misa Camp, PIN-
900368
11. Stn ECHS Cell Stn HQrs Misamari, PIN-
901244
12. Stn ECHS Cell Stn HQrs 41 Sub Area, PIN-
900333
13. Stn ECHS Cell Stn HQrs Tawang, PIN-
900198
- ✓ 14. The Officer-in-Charge,
IT & SW (local)

For information and necessary action please

For uploading on CDA Guwahati website.

(M BORAH)
Accounts Officer