



कार्यालय, रक्षा लेखा नियंत्रक
उदयन विहार, नारंगी, गुवाहाटी-७८११७१

OFFICE OF CONTROLLER OF DEFENCE ACCOUNTS,
UDAYAN VIHAR, NARANGI, GUWAHATI-781171



No. M/1/ECHS/19-20/P.AT/Regional Centre

Date: 18/02/2020

To

All the ECHS Polyclinics under the audit jurisdiction of this office.

Subject: Timely submission of Cash Book for the current financial year 2019-20.

Reference:- This office letter no. M/1/ECHS/19-20/P.At/Regional Centre dated 18/12/2019.

In continuation of this office earlier letter no. even dated 18/12/2019, it is stated that the following ECHS Polyclinics including the Regional Centre, ECHS Guwahati have submitted the cash book upto the month of Jan 2020, but the same is still awaited from other ECHS PCs:-

Sl. NO.	Name of RC/PCs
01	RC ECHS Guwahati
02	ECHS PC Guwahati
03	ECHS PC Goalpara
04	ECHS PC Tezpur
05	ECHS PC Mokokchung

In view of the above, it is requested to those polyclinics who have not yet been submitted the cash book upto Jan, 2020 to submit the cash book upto Jan, 2020 immediately as only one and half month is left to close the current financial year. Further, ECHS-Agartala, Missamari, Dhubri, Kohima, Imphal, Churachandpur, Masimpur, Bongaigaon & Lakhimpur are requested to take extra effort to submit their upto date cash book to this office at the earliest. In this connection, it is reiterated that no cash book will be entertained for audit after 2nd April, 2020 and the concerned PC of ECHS will be held responsible for non booking of the expenditure.

SAO
SAO(M/I)

Copy to:

1) The Regional Centre, ECHS Guwahati,
Narangi Military Station, Guwahati

} For information & necessary action please.

2) The Officer-in-charge,
IT & SW (local)

} For uploading on CDA Guwahati official website please.(content of the letter shown to GO)

SAO(M/I)