

रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहटी -781171 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI UDAYAN VIHAR, NARANGI, GUWAHATI- 781171

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Circular

No. AN-II/GP-I/1215/ESTT/VOL-XXII Dated:- 27/02/2019

To,/ All/Sub offices All Sections (MO)

Sub: - Forwarding of MLS (Monthly Leave Statements) on due date.

Of late, it has been observed that some sections of Main Office and Sub Offices do not adhere to the stipulated time in forwarding of MLS to this office.

It is, therefore, requested that MLS of their respective offices/sections may be submitted on due date (ie by 10^{th} of the following month) to this office for updation of Service Book regularly.

(M.H.N Singh) SAO/AN-II/GP-I

Copy to

1. The OIC

EDP Section Local:-

For information & uploading in CDA Ghy web site please.

(M.H.N Singh) SAO/AN-II/GP-I