

TTB/SPEEDPOST
No-A/VI/TRL/DMRO/Vol-XLIX
O/o the CDA Guwahati
Udayan Vihar, Narangi
Guwahati-781171
Date: 03/2019

To,

(1) The HQ 4 Corps
Pin- 784001
C/O 99 APO

(2) The HQ 3 Corps
Pin- 737112
C/O 99 APO

(3) The HQ 101 Area
Pin- 793001
c/o 99 APO

(4) The HQ 51 Sub Area
Pin- 781037
C/O 99 APO

(5) The HQ 41 Sub Area
Pin- 908641
C/O 99 APO

Sub:- Deposit of defence receipts by MROs properly and using of e-MRO portal of SBI extensively.

While adjustment of MROs it has been observed that some units/ formations are not being adhered to the proper procedures while making remittance of defence receipts into Govt. Account by MRO and this office is facing difficulties to adjust the MROs improperly remitted by MROs. The details of discrepancies observed are furnished as under:-

(i) Insufficient information given in MRO viz. purpose of deposit and name & rank of the depositor are not mentioned.

(ii) Official seal of the signatory is either not eligible or the official seal is not being embossed.

(iii) Remittance made in favour of one CDA, who is not the accounting authority for the purpose of remittance made. For example- PCDA(O) Pune is responsible for disbursement of pay and allowance for army officers and the concerned PAO(ORs) is responsible for disbursement of pay and allowance of PBORs of one regiment. But recovery of pay and allowance are deposited by MROs in favour of CDA Guwahati instead of PCDA(O) Pune in respect of army officers and the concerned CDA of PAO(ORs) in respect of PBORs.


(iv) After the units moved out from one command to another command. rent and allied charges pertain to the previous command are deposited in favour of the CDA of the present command instead of the CDA of the previous command.

Contd.....

In view of the above mentioned observations, it is requested that the necessary guidelines may be issued to the units / formations under your administrative jurisdiction, therefore they may follow the proper procedures while making remittance of defence receipt into Govt. Account by MROs.

Further, it has been observed that the maximum number of units/ formations are still depositing the defence receipts into Govt. Account by manual MROs instead of e-MROs. In this connection, kindly refer to this office circular No. A/VI/152/TRL/DMRO/Vol-XLVIII dated 06/04/2018 and circular No. A/V/Circular/Vol-I dated 01/01/2019 wherein this office has been pursued for extensive use of e-MRO Portal of SBI for remittance of defence receipts into Govt. Accounts by electronic mode, but the position has not been improved so far.

In view of the above, it is requested that the units/ formations under your administrative jurisdiction may kindly be insisted for extensive use of e-MRO Portal of SBI, therefore the cent percent remittance of defence receipts into Govt. Account by e-MROs might be achieved in the next financial year of 2019-20.


DCDA(A/Cs)

Copy to:-

(1) The HQ Eastern Command,
Fort William, Kolkata


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for information and necessary action please.

(2) The Officer-in-Charge
EDP Centre (Local)

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for uploading on CDA Guwahati website
please.


DCDA(A/Cs)