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IMPORTANT CIRCULAR

No. DDP/II/20/Minus/Vol-XII

dated 16/09/2015

To


- 1) The Area Accounts Office, Shillong
- 2) The PAO (ORs), AOC, Shillong
- 3) The PAO (ORs), 58 Gite, Shillong
- 4) All the AOs GE/AGEC(I)

Subject : Minor/Minus balance case after final settlement of non-DAD GPF subscriber.

This is to brought to the notice of all Pay Accounts Offices under jurisdiction of this office that some GPF minus balance cases in respect of Defence civilian are arising after payment of final settlement claim of GPF subscriber.

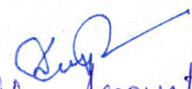
The reason of arising minus balance case after final settlement is due to non-verification of final settlement claim/24 months GPF calculation sheet with related documents i.e. pay bills, demand, GPF schedule(credit & debit), CCO-9, etc.

All the Pay Accounts Offices under this organization are therefore directed to verify all the final settlement cases in respect of Defence civilian in a very meticulous manner, so as to ensure zero error at the time of final settlement, failing which adequate disciplinary action would be initiated against the erring PAOs.


Asstt. Controller
(DDP Cell)

Copy to:
The Officer Incharge
EDP Section
(local)

: With the request to upload in the CDA
Guwahati website


Asstt. Accounts Officer
(DDP Section)