



सत्यमेव जयते

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

e-mail: cda-guw@.nic.in

FAX: 0361-2640204

Ph: 0361-2640394, 2641142.



No. AN/IB/APAR/ 2018-19

Dated: 14/12/2018

To,

All Section of MO Guwahati  
All Sub-Offices under CDA Guwahati (Including IFA Offices)

Sub: Furnishing of Nominal Roll in r/o officers & staff as on 1<sup>st</sup> January, 2019 (Except IDAS)

Ref: This Office Circular No. 80 bearing letter of even No. dated 13/12/18

-0-0-0-0-0-0-0-

Nominal rolls of all Sr.AOs/AOs/AAOs and staff serving in your office/section as on 1<sup>st</sup> January, 2019 along with duly filled enclosed proforma (Annexure-'A') may please be rendered to this office latest by 31<sup>st</sup> January, 2019 to enable this office to forward blank APAR forms accurately well in advance.

Encl: As above.

K. Bhagabati  
AO(AN-IB)

Copy to:

✓ The Officer-in-Charge  
EDP Section (Local)

: For uploading the same on CDA Guwahati website.

K. Bhagabati  
AO(AN-IB)

Sl. No.	Name of the officer/staff (S/Shri) &	Account Number	Gender	Father's Name	Dt. Of Birth	Nationality	Religion	Category	Organisation (Section/Sub Office)	Dt. Of Posting in Sec./ Sub office	Aadhar Number	NIC mail ID if already generated	Designation	Dt. Of Appt. in present grade	Leave Details				Basic Pay as on 31.03.2019	Pay level as per pay matrix	Initial of individual	
															From	To	No. of days	Pre/post Sanction PA or MC/FC				
1		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	

Sign of OIC