

E-MAIL/WEBSITE

No. A/V/DP/93/Vol-XI

Date: 27/12/2022

To,

The officer-in-charge SC-I,II,III,IV, V Section (Local)	The officer-in-charge M-I,II,III Section (Local)	The officer-in-charge Store Audit Section (Local)
The officer-in-charge E-Section (Local)	The officer-in-charge AN-III(Local)	The officer-in-charge IT &SW(Local)
The officer-in-charge GeM Cell (Local)	The officer-in-charge AN/II(Gp-II)Section (Local)	

Subject: Minutes of meeting held on 30th November & 16th December 2022 with Controller's Offices through Video Conferencing.

Ref:- HQrs Office Memo No.A/III/12159/2018-19/Accts/e-200 dt.22.12.2022 & A/II/11106/PRABAL/VP-2024/MoM dt.23.12.2022.

Please, find enclosed copies of minutes of discussion between HQrs.Office & Controller's Offices held on 30th November & 16th December 2022 through Video Conference received under memo cited above for your information, guidance and necessary action.

Encl: As above



Sd -
Sr. AO (Accounts)

Copy to :-

✓ The officer-in- charge
IT & Sw (Local)

With a request to upload the above cited letters on CDA Guwahati, website please.

Harender
Sr. AO (Accounts)

	<p style="text-align: center;">“हर काम देश के नाम” कार्यालय, रक्षा लेखा महानियंत्रक, उलन बटार मार्ग, पालम दिल्ली छावनी 110010- O/o THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS, ULAN BATAR ROAD, PALAM, DELHI CANTT.-110010 दूरभाष : 011-25665548,25665583/84 ईमेल : hqaccounts.cgda@gov.in</p>	
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Through E-mail

No. A/III/12159/2018-19/Accts/e-200

Dated: 22.12.2022

To,


PCsDA/CsDA

Sub: Minutes of meeting held on 16th December 2022 with Controllers Offices.

Copy of Minutes of meeting held on 16th December 2022 with Controllers Offices through VC to discuss the issues related to RBI reconciliation, SBI CMP Rejection, provision for online payment of Custom Duty through SBI CMP and adverse balances appearing under Major Heads 8342.00.112-Field Deposit (Code Head 016/01) and 8551.00.101-Defence Advances (Code Head 018/60-018/65) etc is forwarded herewith for information and necessary action please.

This issues with the approval of Jt. CGDA (A&B).

Encl: (As above).


22.12.2022
व.लेखा.अधिकारी (लेखा एवं बजट)

Copy to

1. PS to Jt. CGA (A&B)
2. All SAO (A&B)

Minutes of meeting held on 16th December 2022 with Controllers Offices

Meeting with Controllers Offices through VC was held on 16th December 2022 to discuss the issues related to RBI reconciliation, SBI CMP Rejection, provision for online payment of Custom Duty through SBI CMP and adverse balances appearing under Major Heads 8342.00.112-Field Deposit (Code Head 016/01) and 8551.00.101-Defence Advances (Code Head 018/60-018/65). The details of the discussion of the meeting are as follows:

1. Reconciliation of difference between the figures reported by the RBI CAS, Nagpur and figures compiled by the PCsDA/CsDA under RB Deposits:

It has been deliberated that the substantial differences between the figures reported by the RBI CAS, Nagpur and the amount compiled by PCsDA/CsDA under Major Head "8675"- "Deposit with RBI" (Code Head 00/21/00) is a matter of concern and needs immediate review and adopt corrective measures to reconcile the figures since financial year 2022-23 is at the fag end.

2. SBI CMP booking code head 020/91 and rejected amount compiled under code head 020/96 from the period of 1st Nov 2022 to 31st Nov 2022:

During analysis between SBI CMP amount reported through DMS and booking made under code head 020/91 in NCS portal and rejected amount reported by SBI through DMS and compiled under code head 020/96 from the period of 1st Nov 2022 to 31st Nov 2022 has been deliberated. In the meeting, Jt. CGDA (A&B) requested reps of Controller offices to review the reasons for difference between SBI CMP figure and amount compiled under code head 020/91 & 020/96. Further, reasons for high number of CMP rejections need to be ascertained and remedial measures may be taken to avoid rejections

3. Provision of online payment of Custom duty through SBI CMP Portal:

Jt. CGDA (A&B) informed all concerned Controller offices that online payment of Custom duty through SBI CMP portal has been successfully run by PCDA (AF) New Delhi. In this regard, Jt. CGDA (A&B) requested all the concerned offices to make online payment of Custom Duty through SBI CMP Portal. In case of queries, HQ office as well as PCDA (AF) New Delhi could be contacted.

4. Adverse balance appearing under Major Head 8342.00.112-Field Deposit (Code Head 016/01) & 8551.00.101-Defence Advances (Code Head 018/60-018/65)

In the meeting adverse balances appearing under Major Heads 8342.00.112-Field Deposit (code head 016/01) & 8551.00.101-Defence Advances (code head 018/60- 018/65) observed by CGA/DGA(DS) was discussed.

Jt. CGDA (A&B) requested all concerned offices to review the negative/adverse balance under these Major Heads on priority as DGA (DS) has observed the same through Draft para. Jt. CGDA also requested for corrective measures to be taken.

5. Weekly report of compilation through P&C Portal:

Jt. CGDA has requested to all the concerned Controller offices to furnish weekly report of compilation data through P&C Portal.

6. PCDA (O) Pune and CDA Secunderabad made a request to share data/PPT to all the concerned offices in advance before the meeting.

7. The meeting ended with a vote of thanks by Jt. CDA (A&B).

8. The list of Controller offices attended the meeting are as under:

- (i) CGDA
- (ii) PCDA (O) Pune
- (iii) CDA Secuderabad
- (iv) CDA Chennai
- (v) PCDA Bangalore
- (vi) CDA Patna
- (vii) PCDA New Delhi
- (viii) CDA Jabalpur



“हर काम वे
कार्यालय, रक्षा रं
OFFICE OF THE CONTROLLER G
उलान बटार मार्ग, पालम,
Ulan Batar Road, Palai

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Phone: 01125665583, 01125665302

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No.A/II/11106/PRABAL/VP-2024/MoM

Dated: 23.12.2022

To,

The PCsDA/CsDA
(Regional Controllers)

Subject: Records of discussion held on 30.11.2022 on “JE 2021-22, RBI Reconciliation, S&S Imprest and P&C portal”.

Copy of Records of discussion on “JE 2021-22, RBI Reconciliation, S&S Imprest and P&C portal” held on 30.11.2022 under the chairmanship of Addl.CGDA (SGD) is enclosed herewith for further necessary action please.

This issues with the approval of Addl.CGDA(SGD).

Encl: As above

Sr.AO(PRABAL)

Copy to:

1. PS to Addl.CGDA (SGD)
2. PS to Sr.Jt.CGDA(MR)
3. PS to Jt.CGDA(A/Cs)
4. Sh. Neeraj Surendran, Sr.ACGDA(IT&S)

Records of Discussion

A meeting regarding discussion on following issues was held with Regional Controller Offices through VC on 30.11.2022 at 03:00 PM under the chairmanship of Addl.CGDA (SGD).

- JE 2021-22,
- RBI Reconciliation,
- S&S Imprest and
- P&C Portal

During the meeting, presentation on "streamlining the procedure for processing of GeM bills in online mode" was also given by PCDA (BR) New Delhi.

At first, Ppt on above issues specifically highlighting JEs proposed by Controller offices for the FY 2021-22, amounts booked under NPS heads and PCDA/CDA wise differences between RBI cash flow and RD&R Compilation upto October 2022 was shared by CGDA office.

Points of discussion are as under:

1. Jt.CGDA (A&B) stated that large number of JEs proposed to CGDA office during FY 2021-22 pertain to NPS code head. During current FY, amounts compiled under code heads 016/04 & 016/05 by various PCDA/CDA are not matching the specified ratio. It may be ensured that NSDL gets the NPS data on the last day of the month.
2. S&S Imprest: Jt.CGDA(A&B) stated that there are huge differences in receipt and charge side under code head 018/60. It needs to be cleared on priority with special focus on outstanding for previous years. The Chair directed that all the Controller offices should ensure that once accounts are received in their office, the same should be compiled under correct heads within a fixed time frame.
3. RBI Reconciliation: Jt.CGDA(A&B) intimated that there are huge differences between RBI cash flow figures and RD&R compilation against various PCDA/CDA. Controller offices have been requested to look into this and advised to minimise the differences.
4. Payment & Compilation Portal: PCDA/CDA wise status of on-boarding P&C portal is placed opposite. Various offices had raised the issue regarding requirement of router.

PCDA Bangalore had intimated that problems are being faced while bulk uploading of paybills, Wages payments and Transfer Entry. On this, CGDA office intimated that preparation of system regarding bulk uploading and wage payments is under process and will start soon. Regarding TE on P&C portal, CDA (Army) Meerut intimated that they have processed TE on P&C portal and they are not facing any problem. The Chair suggested that CDA (Army) Meerut may provide virtual training on processing of TEs on the portal to all the PCsDA/CsDA.

5. The Chair directed that all the AO GE offices where WAN connectivity is available, will mandatorily have to on-board on P&C portal and all payments should be made through P&C portal only. Further, action plan will be prepared by CGDA office for the offices where WAN is not available.

6. Smt. Devika Raghuvanshi, IDAS PCDA(BR), New Delhi gave a presentation on "streamlining the procedure for processing of GeM bills in online mode". Rejection reasons listed by HQrs office and their solutions to minimize the rejection/returning of bills suggested by PCDA(BR) are listed in the Annexure enclosed.

The Chair thanked Smt. Devika Raghuvanshi, IDAS, PCDA(BR), New Delhi for the presentation and suggestions to minimize returning of GeM bills.

Meeting ended with vote of thanks to the Chair.

S.No.	Reasons of Rejection	Solutions to minimize the rejection/returning of bills
1.	Insufficient Funds	According to CGDA letter dated 24.03.2021, upto the month of Feb, bill can not be returned for want of funds in case of GeM bills. Thus bills have to be passed upto Feb month and executives may be asked to provide the funds.
2.	Financial Sanction not matching with that of supply order value	In case of mismatching of documents instead of returning bills, units may be asked to forward the correct documents.
3.	Incorrect Payment Authority	There are some common code heads under which payments are being made by both Units as well as by PCsDA/CsDA but code heads where payments are not to be made by PCDA/CDA, may be removed from the portal. This may be reviewed by A/Cs Section of Controller offices.
4.	Incorrect Code Head	In case of incorrect code heads bills may be passed and correction may be made through TE. In this regard TE register may be maintained mentioning all the details and reasons of TE
5.	Bill does not pertain to a CDA	All PCDA/CDA may review whether the Unit is coming under their jurisdiction. It may be ensured that approval is not given to such Units which do not come under their jurisdiction.
6.	Financial Sanction validity expired	Instead of returning bill, Units may be asked to provide fresh Sanction/revalidate the Sanction.
7.	Specimen signature in FA file not available	As GeM is registering Buyers and Units through a proper procedure, thus there may not be need of matching specimen signature.
8.	Incorrect Unit Code	As PCDA/CDA are registering and identifying each Unit for payment therefore Units may be advised to correctly reflect unit code provided to each Unit while floating bills.
9.	Supply Order quantity and	Such bills have to be rejected

	amount not matching with that of invoice and CRAC data	
10.	FA PDF does not pertain to this Supply Order	This is mismatching of documents, therefore instead of returning bills, Units may be asked to provide correct documents.
11.	Sub category not available	This may be reviewed by A/Cs Section of PCsDA/CsDA.
12.	Vendor GSTIN is missing	These cases are very few.
13.	Invalid code head subcategory	This may be reviewed by Accounts Section.
14.	Vendor Bank details not available/incomplete/incorrect details available	Such bills have to be returned as system itself will reject such bills.
15.	Incorrect Project ID	This is an issue of R&D organization and in such cases project ID should be checked and confirmed.
16.	Product details not available for this transaction ID	This is also mismatching of documents, therefore instead of returning bills, correct documents may be asked from the Units.

Status of Payment and Compilation Portal as on 28.11.2022						
CDAName	Total AO GE Offices	Wan Available	WAN not Available	AO GE on P&C Portal	Not Onboarded on P&C Portal	Total payment through P&C (Amount in Cr.)
Patna	38	27	11	26	1	236.72
Meerut	20	20	0	17	0	57.50
Pune	50	27	23	28	0	200.50
Bengalore	17	17	0	17	0	57.21
Chandigarh	50	41	9	40	1	148.43
Jammu	31	20	11	13	7	14.26
Chennai	26	17	9	17	0	46.49
Guwahati	26	14	12	13	1	147.63
Lucknow	16	13	3	13	0	148.60
Secunderabad	21	15	6	15	0	111.87
Jabalpur	14	8	6	9	0	34.16
Jaipur	18	16	2	16	0	55.72
Total	327	235	92	224	10	1259.08