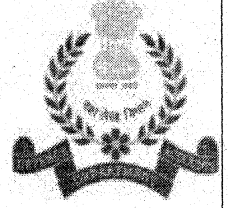




कार्यालय, रक्षा लेखा नियंत्रक  
उदयान विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
UDAYAN VIHAR, NARANGI, GUWAHATI-781171  
Tel No. 0361-2640394, 2641142 Fax No .0361-2640204  
Email-cdaguwomcell.dad@hub.nic.in



No. O&amp;M/Trg/140/RTC/XXII

Dated: 27/07/2022

To

Shri Satyajit Ray  
Accounts Officer  
Regional Training Centre, EM Block  
Sector-V, Salt Lake  
Kolkata- 700091

**Subject:** Offline Course on Leadership & Motivation, Stress Management, Emotional Intelligence as a tool of Human Resource Management w.e.f. 02/08/2022 to 03/08/2022 at RTC Kolkata.

**Reference:** Your letter NO. RTC/33/Nomination/August/2022-23 dated 19/07/2022.

\*\*\*\*\*

With reference to the above, it is intimated that the following officers posted under CDA Guwahati Organization have been nominated by the Competent Authority to participate in the subject training programme which is to be conducted **offline** at RTC (ER) Kolkata w.e.f. **02/08/2022 to 03/08/2022.**

Sl No.	Name, Dsgn & A/c no.	Mobile No.	Office/Email Id
A	B	C	D
1.	Shri Swapan Baruah, AO/8337453	8910135498	Area Accounts Office ,Shillong <a href="mailto:swapanbarua.dad@hub.nic.in">swapanbarua.dad@hub.nic.in</a>
2.	Shri Shantonu Singha, AO/8334103	834036477	AN-I B Sec ,MO CDA Guwahati <a href="mailto:shantanusingha.dad@hub.nic.in">shantanusingha.dad@hub.nic.in</a>
3.	Shri Sankar Prasad Kanoo AO/8331572	9435198119	M-II & III Sec, MO CDA Guwahati <a href="mailto:sankarkanoo.dad@hub.nic.in">sankarkanoo.dad@hub.nic.in</a>
4.	Miss Lima Dey AAO/8340810	9874809175	M-I Sec, MO CDA Guwahati <a href="mailto:limadey.dad@hub.nic.in">limadey.dad@hub.nic.in</a>
5.	Shri J P Upadhya, AAO/8333657	7980309528	A/Cs Sec, CDA Guwahati <a href="mailto:jayapadhaya.dad@hub.nic.in">jayapadhaya.dad@hub.nic.in</a>

*sd/*  
(Puranjan Roy)  
Sr. Accounts Officer (O&M)

**Copy to:-**

**1. The Officer- in- Charge**  
AN-I/A , AN-IB Sec &  
AN-II Gp-II Sec (Local)

**2. The Officer- in- Charge**  
(As Per Column No. 'D')

**3. Nominated Officers:**  
(As Per Column No. 'B' )

✓ **4. The Officer-in-Charge**  
IT & SW (Local)

For information please.

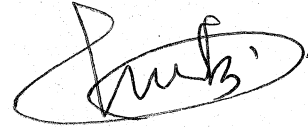
TA/DA is authorized as per extant rule

For information please. It is requested to relieve the nominated officers accordingly with a direction to report to RTC Kolkata for subject training course on the schedule date.

For compliance please. It is apprised that the offline training on the subject matter to be held at RTC Kolkata w.e.f. **02/08/2022 to 03/08/2022** and accommodation would be available during the period of training. It is also directed to attend the classes in '**Formal Dress**' not later than 9:15 hrs and the participants have to maintain discipline, decorum at RTC during the training course. No leave will be granted during the course of training except under special circumstances.

TA/DA is authorized as per extant rule.

It is requested to upload in the Website of CDA Guwahati please.



**(Puranjan Roy)**  
**Sr. Accounts Officer (O&M)**