



रक्षा लेखा नियंत्रक, उदयन विहार, नारंगी, गुवाहाटी-781171  
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**IMPORTANT CIRCULAR No. 31**

No. AN/ 1A/39/Covid-19/Vol-I

Dated 21/04/2021

Subject: Preventive measures to contain the spread of Covid-19 :  
Attendance regarding :

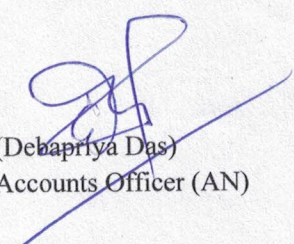
In the light Govt. of Assam, Assam State Disaster Management Authority letter bearing No. ASDMA.28/2021/11 dated 20<sup>th</sup> April,2021, the Competent Authority has decided to run the office with deployment of 50% (Fifty percent) of staff, so that the work of the sections are not hampered. Further, it is requested to maintain a roster of the staff by the respective section In-charge . Also wearing of Mask is mandatory in office premises . This shall come in force with immediate effect till 30<sup>th</sup> April,2021. A copy of the approved roster must be forwarded to AN-1A Section for record please.

All the officers/staffs may strictly be directed to get noted the contents of this important Circular for strict compliance.

Sd-  
(N.K. Biswas), IDAS  
Dy Controller (AN)

Copy to:

✓ The IT & SW Wing of MO CDA Guwahati , for  
uploading on official website.

  
(Debapriya Das)  
Accounts Officer (AN)