



No. AAO/AN/Guest House/Vol-I

Date : 03/01/2022

CIRCULAR

Subject : Revision of accommodation and fooding charges in DAD Guest House at Shillong.

To provide better facilities and services to the visitors, the Competent Authority has approved the revision of existing rates of Services and Maintenance Charges, Fooding and other facilities.


Keeping in view of above, the charges for Lodging, Fooding and other facilities will be levied with **immediate effect** as under.

- 1) Charges for lodging in respect of Suit/Room will be charged as per rates prescribed by HQr. Office from time to time.
- 2) Charges for fooding and other facilities are as under.

Sl. No.	Description	Revised Rate	Remarks
1	Fooding Charges	a) Breakfast : Rs. 60/- b) Lunch & Dinner : Rs.120/- c) Tea : Rs. 10/-	Messing charges for any special dish on demand will be charged extra.
2	Service and Maintenance Charges	Rs.300/- (rupees three hundred only) per day for Suit/Room [Service Charge : Rs.150/- and Maintenance Charge : Rs.150/- per day].	

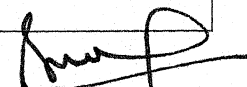
NOTE : Fooding Charges may vary depending upon the number of dining members, availability & cost of fresh items at local market.

This is for information of all officers and staff of AAO Shillong and all Sub-offices located at Shillong.


(S. Dey Sarkar)
Sr. Accounts Officer (AN)

Copy to :

1	The CDA (AN/IV) Udayanvihar, Narangi, Guwahati – 781 171.	For information writ above please.
2	All Local Sub-offices	
3	AAO Shillong (Notice Board).	
4	The OI/C (IT & SW) Office of the CDA, Udayanvihar, Narangi, Guwahati – 781 171.	With a request to upload in the official website of CDA Guwahati.


(S. Dey Sarkar)
Sr. Accounts Officer (AN)