

**Important circular No: 115**

No.A/II/Circular/Pt-I

Dated: 20/10/2020

To,

✓ All the compiling sections of main office and the sub-offices.

**Subject :- Double originating of DID Schedules.**

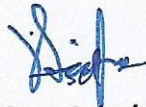
Of late, instances of double originating of DID Schedules have been come to notice and on verification of the records, it is revealed that the some sections of the main office and the sub-offices originated DID Schedules without confirming the reflection of their adjustment (PM Class-2 Vouchers ) in the sectional compilation for the related month of adjustment.

At present the punching medium and DID Schedules are uploaded on New Compilation System (NCS). If the adjustment does not reflect in the Sectional Compilation for the related month of adjustment, but the DID Schedule originates based on the adjustment and the adjustment reflects in the compilation for the subsequent month, double DID Schedules originates for the same adjustment on NCS.

To avoid double originating of DID Schedule, it is requested that the DID Schedule may please be originated after ensuring the reflection of the adjustment for transfer of transaction from the sectional compilation of the related month of adjustment. Regarding the DID Schedules originated by other CsDA/PCsDA, responding adjustment may also please be ensured from the sectional compilation for the related months of responding adjustment.

In this context, it is stated that the responsibility of the audit sections/sub-offices concerned to ensure that all DID Schedules floated by them have complete details of transactions, Personal Number/ Account Number whenever applicable, Imprest Account Number etc. are duly supported by the vouchers vide Para 140 of Defence Account Code (2014 Edn). Further, the preservation of original records till the finality of the case is the primary responsibility of the audit sections & sub offices originated DID Schedule as laid down in Note 1 under Para 140 of Defence Account Code (2014 Edn).

GO(A/Cs) has seen.


  
Sr. AO (A/Cs)

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The Officer-in-charge

ITS & W (Local)

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Sr.AO (A/Cs)