

	<p>रक्षा लेखा नियंत्रक, उदयन विहार, नारंगी, गुवाहाटी-781171 Controller of Defence Accounts, Udayan Vihar, Narangi, Guwahati-781171 Fax: 0361-26 40204, Phone: 0361-2640394, 2641142 e-mail: Cdaguwadmin1a.dad@hub.nic.in</p>	
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IMPORTANT CIRCULAR NO. 80

No. AN/1A/IC/SAO/AO/VOL-III

Dated: 13 /07/2020

To

1. All Sections of MO CDA Guwahati
2. All Sub-offices under CDA Guwahati

(Through CDA Guwahati official website)

Subject: **Annual Volunteer for inter command transfer : SAOs/AOs**

Annual report for the year 2020-21 on account of inter command transfer in respect of SAOs/AOs is to be furnished to HQ. Office ,Delhi Cantt .

Accordingly ,willing SAOs/AOs may prefer their application in duplicate for inter command transfer to their choice station as per proforma attached , so as to reach in this office by 14.08.2020. Applications received after the scheduled date will under no circumstances be entertained .

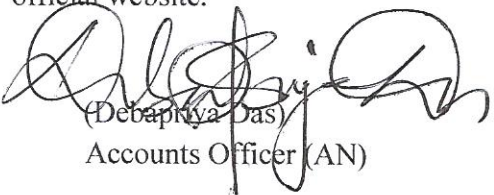
Sd-

(Dr. K. Lalbiakchhunga ,IDAS)
Dy Controller (AN)

Copy to :

The Officer in Charge

IT & SW (Local) For uploading the same on the CDA
Guwahati official website.


(Debapriya Das)
Accounts Officer (AN)

PROFORMA FOR ANNUAL VOLUNTEER LIST 2020-21 : SAOs/AOs

Sl No	NAME /DESIGN/AC No	DOB	DOA	DATE OF PROMOTION TO AOs/SAOs GRADE	OFFICE WHERE SERVING		WHETHER EDP TRAINED (YES/NO)	HOME TOWN	IF DAD OFFICE NOT AVAILABLE AT HOME TOWN, NEAREST HOME TOWN WHERE DAD OFFICE EXIST	APAR GRADING	STATION SENIORITY	CHOICE STATION			
					OFFICE	ORGANISATION						1 st	2 nd	3 rd	
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															
11															
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13															
14															
15															

STATE/OWN EXPENSE	STATION SERVED		PHYSICALLY HANDICAPPED (Yes/No)	DISCIPLINARY CASE PENDING (Yes/No)	SPOUSE WORKING (Yes/No)	GROUNDS FOR TRANSFER	RECOMMENDATION OF PCSDA /CSDA
	FROM	TO					
16	17	18	19	20	21	22	23

- *Only three choice stations may be provided by the officer
- *Medical certificate must be attached where applicable
- *Documents connecting ground for transfer (eg Children education, spouse ground /parents illness/spouse illness) must be enclosed
- *Application without recommendation of PCSDA/CSDA/PIFAs/IFAs will not be entertained