

SPEED POST/WEBSITE



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.
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No.AN/1B/APAR/SPARROW/Gr.B&C/Vol-I

Date: 29.10.2019

To,

The Officer-in-Charge

(All sections of MO CDA Guwahati/All Sub Offices)

Sub: Introduction of SPARROW for completion of APARs in r/o all Sr. Auditors/Auditors of DAD.

Ref.: HQrs. Office letter no. AN/XIII/13133/Misc/SPARROW/2017, dated 25.10.2019.

Please find enclosed a copy of HQrs. Office letter referred above on the subject matter which is self explanatory. All the Senior Auditors/Auditors are requested to furnish their necessary information/data in the Annexure-'A' by 29.11.2019 for further necessary action at this end please.

Further, all the Officer-in-charge(s) are requested to ensure that information as desired above must be furnished to this office/section without failure by the due date i.e 29.11.2019 and also ensure that information in r/o all Senior Auditors/Auditors posted under them must be included. Desired information may please be forwarded through email at email address cdaguwadmin1b.dad@hub.nic.in followed by post copy.

This is for your kind information and necessary action please.

Please accord **"TOP PRIORITY"**.

GO(AN) has seen


(K Bhagabati)

Accounts Officer (AN)

Copy to:

The Officer-in-Charge,

IT&S Wing, MO CDA Guwahati

(Local)

----- for uploading on official website.



(K Bhagabati)

Accounts Officer (AN)

रक्षा लेखा महानियंत्रक / Controller General of Defence Accounts

उलान बटार रोड, पालम, दिल्ली छावनी / Ulan Batar Road, Palam, Delhi Cantt - 110 010.

No AN/XIII/13133/Misc/SPARROW/2017

Dated: 25.10.2019

To,

All Pr. Controllers/Controllers/CsFA(Fys)
(Through CGDA's web-site)

Sub: Introduction of SPARROW for completion of APARs in r/o all
Sr. Auditors/Auditors of DAD.

The Defence Accounts Department has successfully implemented first and second phase of online system of writing of APAR through SPARROW portal for Group-'A' and 'B' officers.

2. As per Government directions, implementing SPARROW is mandatory for all Central Government Employees. Accordingly, it has been decided by the Competent Authority that in third phase 'SPARROW' would be implemented in respect of all Sr.Auditor/Auditors from the reporting year 2019-20.

3. As such, keeping the paucity of time and the necessity to implement the system, all Pr. Controllers/Controllers/CFAs are requested to undertake the following action in respect of all Sr.Auditors/Auditors on their strength for successful implementation of third phase of SPARROW:

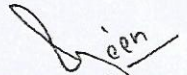
(i) All Sr. Auditor/Auditor should be directed to apply for creation of their NIC e-mail id's and password immediately, if required, in consultation with the IT wing of this HQrs office.

(ii) To intimate their AADHAR Nos with the mobile Nos, seeded with it UIDAI database and those who have not got AADHAR No. be directed to obtain the same with duly seeded mobile no.

(iii) Those who have AADHAR Nos but do not have their mobile Nos seeded in UIDAI data base, immediately get their mobile number seeded in UIDAI database i.e. link with AADIAR number so as to enable them to use "e-Sign" facility as One Time Password (OTP) will be sent on mobile number registered with UIDAI for e-signing the APAR (AADHAR number and mobile number shall be linked with each other).

(iv) Prepare a data base of all the Sr. Adr/Adr in the format as prescribed at Annexure-'A', so as to enable the EMD manager concerned to feed the data in the SPARROW software system.

4. A compliance report in this regards may please be sent to this HQrs office by 15 December 2019.


(Rajeev Ranjan Kumar)
DyCGDA(AN)

S.No.	Employee Code	Appellation	Employee Name	NIC E-mail ID	Gender	Father's Name
1	2	3	4	5	6	7

Date of Birth (DD.MM.YYYY)	Nationality	Religion	Category	Service	Aadhar No.	Organization	Organization from Date
8	9	10	11	12	13	14	15

Designation	Designation Joining Date	Type of Appointment	Appointment Order Date	Mobile No.	Present pay	level of Pay
16	17	18	19	20	21	22