



रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी-781171  
Controller of Defence Accounts, Udyan Vihar, Narangi,  
Guwahati-781171  
Fax: 0361-2640204, Phone: 0361-2640394, 2641142  
e-mail: cda-guw@nic.in



No. IA/II/24/AAC/Vol-VI

Dated: 05/10/2020

Circular No. 111

To

All the LAO's/ALAO's, All the AO's GE & All the AAO BSO

**Subject: Annual Audit Certificate for the year 2019-20: 1<sup>st</sup> Follow up (Position as on 30/09/2020).**

1<sup>st</sup> Follow-up report of AAC for the year 2019-20 (i.e. position as on 30/09/2020) for the items which were outstanding in AAC-Main is required to be rendered to HQrs office by the end of October 2020. **Therefore the 1<sup>st</sup> Follow-up report of AAC duly completed in all respects should reach this office on or before 15/10/2020 without fail.** Any incomplete item/information/data included in AAC would result in back a reference which is not desirable. During preparation of the report, the following may please be noted:

- (I) The details of each settled and outstanding items shown in 1<sup>st</sup> Follow-up report for QE 09/2020 must be correct & duly verified by with reference to supporting documents held in your office.
- (II) The 1<sup>st</sup> Follow-up report must be in parity with main AAC report, i.e. amount/Number of any outstanding must not be increased.
- (III) Any data that has not been reflected in AAC 2019-20 (Main), must not be included in Follow-up report.

In view of the above, all concerned are requested to kindly ensure timely rendition of the AAC and sent through nic mail/ FAX ([cda-guw@nic.in](mailto:cda-guw@nic.in)) followed by speed post.

GO has seen.

*xx self-*  
Moloy Ghosh  
Sr. Accounts Officer(IA)

Copy to:

The Officer-in-charge : It is requested to upload in CDA Guwahati website please.  
IT & SW(Local)

*Moloy Ghosh*  
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Sr. Accounts Officer(IA)