



कार्यालय, रक्षा लेखा नियंत्रक

उदयान विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI-781171

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No. O&M/Trg/140/RTC/XXII

Dated: 05/09/2022

To

Shri Satyajit Ray
Accounts Officer
Regional Training Centre, EM Block
Sector-V, Salt Lake
Kolkata- 700 091

Subject: Training on Online Course for SAOs-Auds on E-office on 21/09/2022 by RTC Kolkata. (Course No. 42.)

Reference: Your letter NO. RTC/33/Nomination/September/2022-23 dated 18/08/2022.

With reference to the above, name of the SAOs - Auds as per Annexure-A, posted under CDA Guwahati Organization have been nominated by the Competent Authority to participate in the subject training programme which is to be conducted Online mode by RTC (ER) Kolkata on 21/09/2022 is forwarded herewith for your further action please. .

Enclosure: As stated above

sdt
Sr. Accounts Officer (O&M)

Copy to:-

1. The Officer- in- Charge

AN-I/A , AN-IB Sec (Local)

For information please.

2. The Officer- in- Charge

(As Per Column No. 'E' Annexure-A)

For information and necessary action please.

3. Nominated Officers/Officials:

(As Per Column No. 'B' Annexure-A)

For compliance please. Nominated Officers & Officials are requested to join the online training session on **21/09/2022**. Further, all the nominated Officers & Officials are also requested to download "**CISCO WEBEX Meeting App**". A link for registration, feedback and to join the training sessions will be sent by RTC before commencement of the training session in the email IDs of the participants also.

Registration and Feedback are mandatory before and after completion of the training session respectively.

4. The Officer-in-Charge


IT & SW (Local)

It is requested to upload in the Website of CDA Guwahati please.

Sr. Accounts Officer (O&M)

Online Training Course on e-office on 21/09/2022 ANNEXURE-A

A	B	C	D	E	F	G
SI No.	NAME	Desig	A/Cs No.	OFFICE	Mob No.	E-mail
1	ISHFAQUR RAHMAN	8334111	AO	CDA GUWAHATI_R SECTION	7002551669	risfaaur.dad@gov.in
2	SANDILYA KUMAR	8339822	AAO	CDA GUWAHATI_R SECTION	9706211219	sandilyakumar.dad@hub.nic.in
3	SHIVANI PAUL	8334123	SA	CDA GUWAHATI_R SECTION	9435553836	shivanipaul.dad@hub.nic.in
4	AJIT KUMAR SHARMA	8343538	AUD	CDA GUWAHATI_R SECTION	9430920638	ajitkumarsharma.dad@hub.nic.in
5	DEEPIKA CHOURASIA	8347687	AUD	CDA GUWAHATI O&M CELL	7980623966	deepikachourasia.dad@hub.nic.in
6	BHASKAR JYOTI KALITA	8348858	AUD	CDA GUWAHATI_IT & S WING	9577798022	bhaskarkalita.dad@gov.in


 SAO(O&M)