



कार्यालय, रक्षा लेखा नियंत्रक

उदयान विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI-781171
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No. O&M/TRG/203/In House/Vol-XVII

Dated: 01/10/2020

MOST IMPORTANT CIRCULAR NO.-110

Subject:- In-house Training Course for SAS Part-II Examination for the year 2020.

As per In house Training Calendar for the year 2020-21 (Sl No.01), it is decided to conduct five (05) days Training Course on the above subject in the Training Hall, M.O. CDA Guwahati as per **Annexure-A** w.e.f. **12th October, 2020 to 16th October, 2020**. The participants/candidates of MO CDA Guwahati & its Sub-Offices as per **Annexure-B** are detailed to attend the ibid training course.

Further, it is intimated that to maintain the Covid-19 protocol the out station participants may be connected through **“Google Meet App”**. Gmail account is must for joining on **“Google Meet”**. It is therefore, requested to register themselves in Gmail account and send their Gmail account and Whatsp No. to this section Email Id-cdaguwomcell.dad@hub.nic.in. A link will be sent to your registered Gmail account before the schedule date of training.

Sandeep
(Sandeep Kr. Yadav) IDAS
Dy. Controller

Copy to: -

- | | |
|---|---|
| 1. The Officer in Charge
AN-I/A & AN-IB Sec. (Local) | For information please. |
| 2. The Officer-in-Charge | For information with a request to detail the nominated participants to attend the above training course w.e.f. 12/10/2020 to 16/10/2020 in MO CDA Guwahati |
| 3. Faculty Member | For information. You are requested to prepare hand outs /lecture notes and PPT on the subject assigned. The assigned course module is attached as per Annexure-A . |
| 4. The Officer in Charge
R-Sec (Local) | Please provide Note pad & Ball pen to the participants for nine (09-approx). |
| 5. The Officer in Charge
AN-IV Sec (Local) | For necessary seating arrangement maintaining Covid-19 protocol in the Training hall w.e.f 12/10/2020 to 16/10/2020 and also to provide Tea and Snacks to the participants and faculty members during Tea Break. |
| 6. The Officer in Charge IT & SW(Local) | With a request to upload on the Website of CDA Guwahati please. |

Sd/-
(S Paul)
Accounts Officer (O&M)

ANNEXURE "A"

COURSE TITLE:- In house-training on "Training Course for SAS Part-II Candidates" w.e.f. 12/10/2020 to 16/10/2020.

TRAINING SCHEDULE:- There will be 4 sessions every day each for 75 minutes as under:-

Session I - : 10.15 hrs to 11.30 hrs, Session II - : 11.45 hrs to 13.00 hrs

Session III - : 14.30 hrs to 15.45 hrs, Session IV - : 16.00 hrs to 17.15 hrs

Tea Break: 11.30 hrs to 11.45 hrs & 15.45 hrs to 16.00 hrs

VENUE: - TRAINING HALL, MAIN OFFICE, CDA GUWAHATI.

Date	Session	Subject and Topics	Lecturer
12/10/2020	I	MESR & DWP	Shri Kamal Kishore Prasad, AAO, MO CDA Guwahati
	II	-----DO-----	--DO--
	III	UA MANNUAL & OM VIII	Shri Swapan Barua, AO AO GE Narangi
	IV	-----DO-----	--DO--
13/10/2020	I	MESLAM & IFAW 2249	Shri S Paul, AO MO CDA Guwahati
	II	-----DO-----	--DO--
	III	SAI	Shri Swapan Barua, AO AO GE Narangi
	IV	-----DO-----	--DO--
14/10/2020	I	ALAM & REGULATION ARMY I&II	Shri Nazrul Islam, AO LAO (A) Guwahati
	II	-----DO-----	--DO--
	III	DPM & GFR	Shri Nilanjan Chakraborty, AAO, MO CDA Guwahati
	IV	-----DO-----	--DO--
15/10/2020	I	IFA SYSTEM (DFPDS 2015 ETC)	Shri K Bhagwati, AO MO CDA Guwahati
	II	-----DO-----	--DO--
	III	ELEMENT OF LAW	Shri Sandilya Kumar, AAO MO CDA Guwahati
	IV	-----DO-----	--DO--
16/10/2020	I	OFFICE COMMUNICATION	Shri S Paul, AO MO CDA Guwahati
	II	-----DO-----	--DO--
	III	COMPUTER PRACTICAL	Shri Somnath Biswas, AAO MO CDA Guwahati
	IV	-----DO-----	--DO--



(S Paul)

Accounts Officer (O&M)

Annexure-B**Name of participants for the SAS Part-II Training Course w.e.f. 12/10/2020 to 16/10/2020.**

Sl. No	Name	Desig.	A/C No.	Section/Office
1.	Shri Amit Kumar Pandey	Sr. Adr.	8320303	SC-I MO CDA Guwahati
2.	Shri Gupteshwar Prasad	Sr. Adr.	8320300	E-I ,MO CDA Guwahati
3.	Shri Sanjay Kumar Bhagat	Sr. Adr.	8320376	AO GE Missamari
4.	Shri Sanjeev Kr. Sanjeevan	Sr. Adr.	8340378	AAO BSO Narangi
5.	Shri Sanjeet Kumar	Sr. Adr.	8320302	MO CDA Guwahati
6.	Shri Pramod Kumar	Sr. Adr.	8320361	ALAO (SD) Shillong
7.	Shri Debasis Dutta	Sr. Adr.	8342477	LAO 222 ABOD
8.	Shri Muneshwar Kumar	Sr. Adr.	8339023	AO GE 872 EWS
9.	Shri Rohit Kumar	Sr. Adr.	8320271	LAO (A) Silchar
10.	Shri Neetish Kumar Sinha	Sr. Adr.	8340780	AN-B Sec MO CDA Guwahati
11.	Shri Dipak Kumar Rabha	Sr. Adr.	8331643	AO GE Rangiya
12.	Shri Lalan Kumar	Sr. Adr.	8342963	'R' Sec MO CDA Guwahati
13.	Shri Chandradhan Viyogi	SAS (A)	8339817	PAO (ORs) 58 GTC Shillong
14.	Shri Amit Anand	Sr. Adr.	8342472	ALAO 313 Coy ASC
15.	Shri Rajesh Kumar	Adr	8339373	AAO BSO AF Jorhat

**(S Paul)****Accounts Officer (O&M)**