



कार्यालय, रक्षा लेखा नियंत्रक

उदयान विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
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No. O&M/Trg/CGDA/OTI/Vol-VII

Dated: 21/01/2021

To,

The ACGDA (HRD)
Officers Training Institute(OTI)
Plot No. 53, Sector-44
Gurgaon- 122003.

Subject: Online Training Course on “Role and Functioning of LAOs” and “Functioning of AO GEs” conducted by OTI Gurugram on All India basis.

Reference:OTI Gurgaon letter No.OTI/CGN/Trg. 2020-21/LAOs/AOGEs dated 07/01/2021.

With reference to OTI Gurugram letter No. cited above, it is intimated that the following Officers serving under CDA Guwahati Organization have been nominated by the competent authority to participate in the ibid training courses, which is to be conducted by OTI Gurugram in online mode in the month of **January-February, 2021.**

Nominated Officers from LAOs

Sl. No.	Name	Mobile No.	Office/Email Id
1.	Shri Ranjan Kumar SAO/8331634	8417837146	LAO (A) Guwahati ranjankumar02393@gmail.com
2.	Shri Jayanta Borah AO/8331688	7637827151	LAO (A) Narangi jayantaborah.dad@hub.nic.in

Nominated Officers from AO GEs

1.	Shri K K Kalita, SAO/8328910	9864021525	AO GE Narangi pratap_kkkalita@rediffmail.com
2.	Shri S Paul AO/8334121	7086036204	AO GE Guwahati rmlincs@gmail.com

sd/-
(Sandeep Kr. Yadav), IDAS
Dy. CDA

Copy to: -

1. The Officer-in-Charge
AN-I/A & AN-I/B Sec (Local) For information and necessary action w.r.t. the above please.

2. The Officer-in-Charge
i) LAO (A) Guwahati
ii) LAO (A) Narangi
iii) AO GE Narangi
iv) AO GE Guwahti For information please.

3. **Nominated Officers:-**
i) Shri Ranjan Kumar, SAO/8331634
ii) Shri K K Kalita, SAO/8328910
iii) Shri Jayanta Borah, AO/8331688
iv) Shri S Paul, AO/8334121 For compliance please. Further details of the courses including scheduled dates for conducting the training courses shall be intimated later by OTI Gurugram/CDA Guwahati.

4. The Officer-in-Charge AN-IV Sec (Local) For necessary seating arrangement in the Conference Hall and also to provide Tea and Snacks for the participants.

5. The Officer-in-Charge
'R' Sec (Local) Please provide Note pad & Ball pen to the participants for Four (04).

6. ✓ The Officer in Charge
IT & SW. With a request to upload on the website of CDA Guwahati please.

(S. Paul)
Accounts Officer (O&M)