



कार्यालय, रक्षा लेखा नियंत्रक
उदयान विहार, नारंगी, गुवाहाटी-781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI-781171
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No. O&M/Trg/CGDA/ISTM/Vol-X

Dated: 03/08/2022

To,

Shri Mayank Tyagi
Sr.ACGDA (IT&S)
DAD HQrs.
Ulan Batar Road Palam
Delhi Cantt.-110010.

Subject:- Implementation of e-office Communication regarding.

Reference:- HQRs Office letter No. IT-9560 E office/3/2021 dated 22/07/2022.

With reference to the letter cited above, it is intimated that the following officers posted under CDA Guwahati Organization have been nominated by the competent authority to attend the ibid training course which is to be conducted offline at OTI Gurugram w.e.f. 10/08/2022 to 12/08/2022.

Sl. No.	Name	Mobile No.	Office
A	B	C	D
1.	Shri Prem Kant Jha AO/ 8337356	9339480704	D Sec, MO CDA Guwahati pkjhaaodpdoko'@gmail.com
2.	Shri Dhiman Biswas AO/8337381	9775056175	IT & SW MO CDA Guwahati dhimanbiswas.dad@gov.in
3.	Shri Sanatan Ghanti AAO/8344004	7895673869	AN-IA Section MO CDA Guwahati sanataghanti.dad@gov.in
4.	Shri Rupam Das AAO/8347403	9422677624	IT & SW MO CDA Guwahati rupamdas.dad@hub.nic.in

(Gautam Doley)
Asst. Controller

Annexure A

Schedule for Training of E office application

S.N.	Date	Organization	Candidates	Training Level
1	01.08.22 to 03.08.22	CDA (IDS) New Delhi	OTI Gurgaon 5 Candidates from each Controller with (AO, AAO & Sr. ADR /ADR)	EMD, System Admin & User Level
		PCDA (R&D) Delhi		
		PCDA (BR) New Delhi		
		PCDA (WC) Chandigarh		
		PCDA (NC) Jammu		
PCDA (P) Allahabad				
2	10.08.22 to 12.08.22	PCDA (NCG) Delhi	OTI Gurgaon 5 Candidates from each Controller with (AO, AAO & Sr. ADR /ADR)	EMD, System Admin & User Level
		PCDA New Delhi		
		PCDA (AF) New Delhi		
		PCDA (AF) Dehradun		
		CDA (PD) Meerut		
CDA Guwahati				
3	16.08.22 to 18.08.22	CDA (Army) Meerut	OTI Gurgaon 5 Candidates from each Controller with (AO, AAO & Sr. ADR /ADR)	EMD, System Admin & User Level
		CDA (Fund) Meerut		
		PCDA (SWC) Jaipur		
		PCDA (CC) Lucknow		
		CDA Jabalpur		
CDA Patna				

AO
AO (IT&S) 22/7/22