

 <p>भारत 2023 INDIA वसुधैव कुटुम्बकम् ONE EARTH • ONE FAMILY • ONE FUTURE</p>	<p>कार्यालय, रक्षालेखानियंत्रक उदयानविहार, नारंगी, गुवाहाटी-781171 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS UDAYAN VIHAR, NARANGI, GUWAHATI-781171 Tel No. 0361-2640394, 2641142 Fax No .0361-2640204 Email-cdaguwomcell.dad@hub.nic.in</p>	
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No. O&M/Trg/140/RTC/XXIII

Dated: 06/04/2023

To

Shri Satyajit Ray
Sr. Accounts Officer (Training)
Regional Training Centre, EM Block
Sector-V, Salt Lake
Kolkata- 700 091

Subject: Online Course on handling RTI, Legal and Grievances for Adr-SAO w.e.f. 11/04/2023 to 12/04/2023 to be conducted by RTC (ER) Kolkata. (Course No. 02)

Reference: RTC (ER) Kolkata letter No. RTC/33/Nomination/April/2023-24, dated 27/03/2023.

With reference to the above, the Competent Authority has nominated the under mentioned officers posted under CDA Guwahati Organization to participate in the subject training programme, which is to be conducted in **Online mode** by RTC (ER) Kolkata w.e.f. **11/04/2023 to 12/04/2023** is forwarded herewith for your further action please. .

Sl. No.	Name	Desig.	A/c No.	Office/Section	Mobile Number	Email ID
	A	B	C	D	E	F
1.	W Shanta Singh	SrAO	8331705	PAO (ORs) 58 GTC Shillong	8974875385	wssingh.dad@gov.in
2.	Swapan Barua	SrAO	8337453	Area Accounts Office Shillong	8822617959	swapanbarua.dad@hub.nic.in
3.	Panger Ao	SrAO	8335373	PAO (ORs) ARC Shillong	9612161770	pangerao.dad@hub.nic.in
4.	Chinmay Chatterjee	AAO	8346833	CDA Guwahati O&M CELL	7003925103	cchatterjee.dad@hub.nic.in
5.	Samir Kumar Biswas	SrAdr	8320086	CDA Guwahati_Legal Cell	8240763658	samirkumarbiswas.dad@hub.nic.in
6.	Swarnab Roy	Adr	8355876	CDA Guwahati_AN IB	8927617021	swarnabroy.dad@gov.in

-sd-
(Ranadhir Seal)
Sr. Accounts Officer (O&M)

Contd. page - 2

Copy to:

1. **The Officer- in- Charge**
AN-IA, AN-IB Sec (Local) : For information please.
2. **The Officer- in- Charge**
(As Per Column 'D') : For information and necessary action please.
3. **The Officer-in-Charge**
AN – IV (Local) : For necessary seating arrangement in the training hall of
MO CDA Guwahati and to provide tea and snacks during tea breaks.
4. **Nominated Officers/Officials**
(As Per Column 'A') : For compliance please. Nominated officers/officials are requested to
join the online training session on the scheduled date. Further, all the
nominated officers/officials are also requested to download “**CISCO
WEBEX Meeting App**”. A link for registration, feedback and to join
the training session will be sent by RTC before the commencement of
the training session in the email IDs of the participants also.
**Registration and Feedback are mandatory before the start and after
the completion of the training session respectively.**
5. **The Officer-in-Charge**
IT & SW (Local) : With a request to provide logistic support for the ibid training and to
upload this letter on the Website of CDA Guwahati please.



(Ranadhir Seal)
Sr. Accounts Officer (O&M)