



IMPORTANT CIRCULAR NO.07

रक्षा लेखा नियंत्रक कार्यालय, गुवाहाटी, उदयन विहार, नारंगी, गुवाहाटी -781171
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No. O&M/Trg/140/RTC/XIII

Dated: 07/03/2018

To

- The Officer-In-Charge,
i) All Section of M.O.
ii) All Sub offices

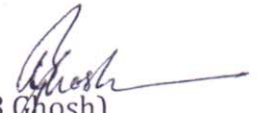
Subject: - Nomination of Officials for training on "Induction course for newly recruited auditors and clerks" to be held at RTC Kolkata.

It has been intimated by RTC Kolkata vide letter No. RTC/33/Course-04/Induction Aud & Clk/GEN/18-19 dated 19/02/2018 that a forty (40) days training course titled "Induction course for newly recruited auditors and clerks" will be conducted at RTC Kolkata w.e.f. 07/05/2018 to 29/06/2018. The training is mandatory for confirmation in the department as per CGDA's new training and development policy.

Therefore, it is requested to intimate the names of all newly recruited auditors and clerks who join this organisation after 31/12/2015 and who have to undergo the Induction Training in the enclosed format for onward transmission to RTC Kolkata as desired.

This may be treated as most urgent.


Encls: As stated above.


(B Ghosh)
SAO (O&M)

Copy 20/-

The O/e
ADP sec (local)

→ For uploading in the GDA Guwahati website


(B Ghosh)
SAO (O&M)