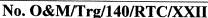
कार्यालय, रक्षा लेखा नियंत्रक



उदयान विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS UDAYAN VIHAR, NARANGI, GUWAHATI-781171 Tel No. 0361-2640394, 2641142 Fax No .0361-2640204

Email-cdaguwomcell.dad@hub.nic.in



Dated: 26/10/2022

To

Officer-in-Charge

HQ 3 Corps GS (FP Cell)

Pin-908503 C/o 99 APO

Subject:

Conduct of Defence Financial MGT Cadre for JCOs/OR

Reference:

Your letter No. 10604/Course/FP Cell, dated 27/09/2022.

With reference to the letter cited above, it is intimated that Officers (mentioned in Annexure-'A') have been nominated by the Competent Authority to conduct the subject training programme at HQ 3 Corps on 11/11/2022.

For training on topics on 10/11/2022 under the aegis of IFA 3 Corps you are requested to liaise with IFA 3 Corps to detail suitable instructors.

Enclosure: As stated above

− Sd − (Gautam Doley) Assistant Controller

Copy to:-

1. The Officer- in- Charge IFA HQ 3 Corps, C/o 99 APO PIN – 908 503, Dimapur With reference to the above, it is requested to provide suitable instructors for the training course on 10.11.2022.

2. The Officer- in- Charge AN-I/A, AN-IB Sec & AN-II Gp-II Sec (Local) For information please. TA/DA is authorized as per extant rule.

3.The Officer- in- Charge (As Annexure-A)

For information please. It is requested to relieve the nominated Officers accordingly with a direction to report to HQ 3 Corps to conduct of subject training course on the scheduled date.

4. Nominated Officers: (As Per Annexure-A)

For compliance please with a request to forward your travel plan to the addressee.

TA/DA is authorized as per extant rule.

5. The Officer-in-Charge IT & SW (Local)

It is requested to upload this letter on the CDA Guwahati Website please.

(Gautam Doley)
Assistant-Controller

andom she

Date (11th Nov 2022)

Sl No.	Topic	Faculty	Duration	Remarks
1.	Maintenance of cash book, handling of audit objections	Under aegis of CDA, Guwahati	0830-0945 Hr	Shri. Jayanta Borah, AO, LAO 222 ABOD Mob: 7637827151.
2.	• Process for post audit cases & LAOs		0945-1100 Hr	Shri. Swapan Barua ,AO , AAO Shillong Mob: 8910135498.
3.	• Pre audit of misc bills & store bills		1115-1300 Hr	Shri. Chayan Das,SAO, AO GE Missamari Mob: 8638189746.

(Ranadhir Seal) Sr. Accounts Officer (O&M)