



कार्यालय, रक्षा लेखा नियंत्रक
उदयान विहार, नारंगी, गुवाहाटी-781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI-781171
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No. O&M/Trg/140/RTC/XVI I

Dated: 30/12/2019

To,

The Sr. Accounts Officer
Regional Training Centre, EM Block
Sector-V, Salt Lake
Kolkata-700091

Sub: Course on "Handling of Court Cases" for Clerks to Sr. AO : scheduled to be held at
RTC Kolkata w.e.f. 23/01/2020 to 24/01/2020.

Ref: RTC Kolkata letter No. RTC/33/69/ ADM13/19-20 dated 09/12/2019.

With reference to RTC Kolkata letter cited under reference, the following staff posted under CDA Guwahati Organization has been nominated to participate in the subject training course which is scheduled to be held at RTC Kolkata on 23/01/2020 and 24/01/2020. In this regard, it is pertinent to mention here that due to shortage of TA/DA fund the competent authority has decided to nominate only one officer for the course.

Sl No.	Name	A/c No.	Desig	Section/Office
1.	Shri Sandeep Chakrabarty	8335361	SA	Legal Cell, MO CDA Guwahati

sd / -

(S. Paul)
Accounts Officer (O&M)

Copy to: -

1. The Officer in Charge
AN-I/A & AN-I/B Sec (Local)
2. The Officer in Charge
AN-II Gp-II (Local)
3. The Officer in Charge
Legal Cell, MO CDA Guwahati

For information and necessary action w.r.t. above please.

For information please. It is also requested to relieve the staff accordingly with a direction to report to RTC Kolkata for subject training course on the schedule dates.

TA/DA as per extant rules is authorized.

4. Shri Sandeep Chakrabarty, SA/8335361
~~AC Sec~~ MO CDA Guwahati
Legal Cell

For compliance please.

TA/DA as per extant rules is authorized.

- ✓ 5. The Officer in Charge
IT & SW.

For uploading on the website of CDA Guwahati please.



(S. Paul)

Accounts Officer (O&M)