

Amendment

E-mail/T.T.B.

	<p>कार्यालय, रक्षा लेखा नियंत्रक उदयान विहार, नारंगी, गुवाहाटी-781171 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS UDAYAN VIHAR, NARANGI, GUWAHATI-781171 Tel No. 0361-2640394, 2641142 Fax No .0361-2640204 Email-cdaguwomcell.dad@hub.nic.in</p>	
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No. O&M/TRG/203/In House/Vol- XIX

Dated: 20/01/2022

To

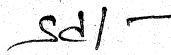
Col FP
HQ EC
PIN- 908542
C/O 99APO

Subject:- Online Training on GeM & GST on 1st February, 2nd February and 3rd February 2022.

Reference:- This Office letter No. O&M/TRG/203/In House/Vol- XIX dated 13/01/2022

With reference to the letter cited above, it is intimated that an amendment has been made in the training module enclosed as **Annexure-A** with the approval of competent authority. Accordingly, there will be Three days (in lieu of two days) Online Training Programme on various aspects of GeM & GST utilizing “Google Meet App” on 1st February, 2nd February and 3rd February, 2022.

A link to join the training session will be shared to Col FP HQ EC before commencement of the session.


(Sandeep Kr. Yadav) IDAS
Dy. Controller

Copy to: -

1. The Officer- in- Charge
AN-I/A & AN-IB Sec. (Local)

For information please.

2. Faculty Members

For information. You are requested to prepare hand outs /lecture notes and PPTs on the training module. The assigned course module is attached as per **Annexure-A**.

3. The Officer-in-Charge
AN-IV Sec (Local)

For necessary seating arrangement in the Training Hall of MO CDA Guwahati on 1st, 2nd and 3rd February, 2022 and also to provide Tea and Snacks to the faculty members during Tea Break.

✓ 4. The Officer-in-Charge
IT & SW (Local)

With a request to upload on the Website of CDA Guwahati please.


(Rajesh Kumar Doley)
Accounts Officer (O&M)

Subject:-Online Training Course on GeM & GST on 1st February, 2nd February and 3rd February, 2022.

Training Module: 1st February, 2022

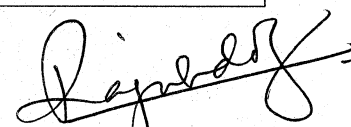
Session (Date & Time)	Participants	Subject	Faculty
01/02/2022 10:45 hrs – 11:30 hrs	Officials from HQ 3 Corps and Units/Formations under HQ 3 Corps	Introduction, Gem Overview, Rules & Regulations of GeM, Tender Enquiry Process on GeM Portal, Vendor Assessment on GeM Portal, Bid Management on GeM Portal.	Shri Sandeep Kumar Yadav, IDAS, DCDA
01/02/2022 11:30 hrs- 12:15 hrs		M- Section Issues (Preparation and processing of Bills pertaining to M-Section) & Common observation observed during Post Audit.	Shri N K Biswas, IDAS Dy. CDA
01/02/2022 12:15 hrs – 01:00 hrs		Store Contract Section Issues (Preparation and processing of Bills pertaining to Store Contract Section) & Common observation observed during Post Audit.	Shri Hareshwar Deka AO

Training Module : 02nd February, 2022

02/02/2022 10:45 hrs – 11:30 hrs	Officials from HQ 4 Corps and Units/Formations under HQ 4 Corps	Introduction, Gem Overview, Rules & Regulations of GeM, Tender Enquiry Process on GeM Portal, Vendor Assessment on GeM Portal, Bid Management on GeM Portal.	Shri Sandeep Kumar Yadav, IDAS, DCDA
02/02/2022 11:30 hrs- 12:15 hrs		M- Section Issues (Preparation and processing of Bills pertaining to M-Section) & Common observation observed during Post Audit.	Shri N K Biswas, IDAS Dy. CDA
02/02/2022 12:15 hrs – 01:00 hrs		Store Contract Section Issues (Preparation and processing of Bills pertaining to Store Contract Section) & Common observation observed during Post Audit.	Shri Hareshwar Deka AO

Training Module : 3rd February, 2022

03/02/2022 10:45 hrs – 11:30 hrs	Officials from HQ 101 Area and Units/Formations under HQ 101 Area	Introduction, Gem Overview, Rules & Regulations of GeM, Tender Enquiry Process on GeM Portal, Vendor Assessment on GeM Portal, Bid Management on GeM Portal.	Shri Sandeep Kumar Yadav, IDAS, DCDA
03/02/2022 11:30 hrs- 12:15 hrs		M- Section Issues (Preparation and processing of Bills pertaining to M-Section) & Common observation observed during Post Audit.	Shri N K Biswas, IDAS Dy. CDA
03/02/2022 12:15 hrs – 01:00 hrs		Store Contract Section Issues (Preparation and processing of Bills pertaining to Store Contract Section) & Common observation observed during Post Audit.	Shri Hareshwar Deka AO



(Rajesh Kumar Doley)
Accounts Officer (O&M)