

	<p>रक्षा लेखा नियंत्रकका कार्यालय, उदयन विहार, नारंगी, गुवाहाटी-781171 Office of the Controller of Defence Accounts, Udayan Vihar, Narangi, Guwahati-781171 Fax: 0361-2640204, Phone: 0361-2640394, 2641142 e-mail: cdaguwadmin1a.dad@hub.nic.in</p>	
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Part-I O.O. No. 14

Dated. 14/02/2023

Subject: **Amendment of Annexure –A to Distribution of works amongst SAOs/AOs of Main Office, CDA Guwahati**

Reference: This office Part I OO No 10. Dated. 07/02/2023

As decided by the Competent Authority, amendment of Annexure –A to Re-distribution of work cum standing order amongst SAOs/AOs in Main Office, CDA Guwahati ordered vide this office Part I O.O. cited under reference has been carried out till further order.


File No. AN/1A/Co-ord/Dist/AO/Vol-XI

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IT & SW (Local)

..... For uploading on official website.

Sd-
(Ranadhir Seal)
Sr. Accounts Officer (AN)


(Ranadhir Seal)
Sr. Accounts Officer (AN)

ANNEXURE-A

DISTRIBUTION OF WORK CUM STANDING ORDER AMONGST SAOs/AOs OF MAIN OFFICE CDA GUWAHATI IN CASE OF LEAVE/ TEMPORARY DUTY				
Part I O.O. No. 14				Dated. 14/02/2023
Sl. No.	Name of the officer	Sections allotted	In absence of Officer at Column No. 02, The Section will be looked after by	In absence of Officer at Column No 04, The Section will be looked after by
1	2	3	4	5
1	Shri Ranadhir Seal, SAO	O & M Cell, AN/IB & AN/IC	Shri Puranjan Roy, SAO	Shri Rajesh Kumar Doley, AO
2	Shri Bimal Rajbongshi, SAO	AN/II (Gp- 2) & M/IV Section	Smt. Ruby Bose, SAO	Shri Dhiman Biswas, AO
3	Shri Abhijit Chakraborty, SAO	SC/II & SC/III	Shri Rajesh Kumar Doley, AO	Shri Dipak Sarma, SAO
4	Shri S. Basumatary, SAO	IA Cell & GST	Shri Dipak Sarma, SAO	Shri Puranjan Roy, SAO
5	Shri Amit Mitra , SAO	AN/V & Legal Cell	Shri S. Basumatary, SAO	Shri Mohendra Borah, SAO
6	Shri Puranjan Roy, SAO	Accounts Section	Shri P.K. Jha, AO	Shri S. Basumatary, SAO
7	Shri Mohendra Borah, SAO	M/I & ORs Cell	Shri Dhiman Biswas, AO	Shri Amit Mitra , SAO
8	Shri Debabrata Das, SAO	AN/I , AN/IV & E/II	Shri Ranadhir Seal, SAO	Shri Debapriya Das, SAO
9	Shri Debapriya Das, SAO	E/I , E/III & SPARROW	Shri S. P. Kanoo, AO	Shri K. Basumatary, SAO
10	Shri Hareswar Deka, SAO	Accounts Section	Shri Amit Mitra , SAO	Shri Samaren Mushahary, SAO
11	Shri S. P. Kanoo, AO	M-II/III	Shri Bimal Rajbongshi, SAO	Shri Hareswar Deka, SAO
12	Shri K. Basumatary, SAO	Store Audit Section	Shri Maneswar Boro, SAO	Shri A. K. Paul ,SAO
13	Shri Maneswar Boro, SAO	SC/I Section	Shri Mohendra Borah, SAO	Shri Debabrata Das ,SAO
14	Shri Dipak Sarma, SAO	IT & SW and DDP Cell	Shri Debapriya Das ,SAO	Shri Abhijit Chakraborty, SAO
15	Shri Dhiman Biswas, AO	IT & SW	Shri K. Basumatary, SAO	Shri Bimal Rajbongshi, SAO
16	Shri Rajesh Kumar Doley, AO	G E M Cell	Shri Abhijit Chakraborty, SAO	Shri Ranadhir Seal , SAO
17	Shri P.K. Jha, AO	D-Section	Shri Hareswar Deka, SAO	Shri Puranjan Roy, SAO
18	Shri Isfaqr Rahman, AO	R Section & T-Correspondence	Shri A. K. Paul , SAO	Shri Subrata Das, SAO
19	Shri A. K. Paul, SAO	Pay Tech & RTI Cell	Shri Partha Das, AO	Smt. Ruby Bose, SAO
20	Smt. Ruby Bose, SAO	AN/III Section	Shri S. D. Purkayastha, SAO	Shri Isfaqr Rahman, AO
21	Shri S. D. Purkayastha, SAO	AN/II Gp-I (Special efforts to be taken for updation of Service Book and e-HRMS)	Shri Bimal Rajbongshi, SAO	Shri Maneswar Boro, SAO
22	Shri Partha Das, AO	IFA Cell (Army)	Shri Palash Golder, AO	Shri Manish Gope, AO
23	Shri Manish Gope, AO	IFA Cell (AF)	Shri Subrata Das, SAO	Shri Partha Das, AO
24	Shri Palash Golder, AO	IFA Cell (Army)	Shri Partha Das, AO	Shri Subrata Das, SAO
24	Shri Subrata Das, SAO	IFA Cell (AF)	Shri Manish Gope, AO	Shri Palash Golder, AO
26	Shri Samaren Mushahary, SAO	SPARSH Cell ,	Shri Debapriya Das, SAO	Shri S.P. Kanoo, AO
27	Shri Jayanta Borah , SAO	LAO 222 ABOD (Ty. Attached)		


(Ranadhir Seal)
Sr. Accounts Officer (AN)