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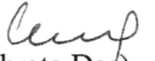
Part I O.O.No. 07

Dated: 23 /01/2023

Subject: Distribution of Works amongst SAOs and AOs of Main Office CDA Guwahati

The following re-distribution of work cum standing order amongst SAOs/AOs in Main Office CDA Guwahati has been ordered by the Competent Authority as per **Annexure-A**.

Authority: This Office O.N. No. AN/1A/Co-ord/Dist/AO/Vol-XI dated 16/01/2023


(Debabrata Das)
Sr. Accounts Officer (AN)

ANNEXURE-A

DISTRIBUTION OF WORK CUM STANDING ORDER AMONGST SAOs/AOs OF MAIN OFFICE CDA GUWAHATI IN CASE OF LEAVE/ TEMPORARY DUTY				
Part I O.O. No. 07				Dated. 23/01/2023
Sl No	Name of the officer	Sections allotted	In absence of Officer at Column No 02, The Section will be looked after by	In absence of Officer at Column No 04, The Section will be looked after by
1	2	3	4	5
1	Shri Ranadhir Seal, SAO	O & M & T- Correspondence	Shri Puranjan Roy, SAO	Shri Rajesh Kumar Doley, AO
2	Shri Bimal Rajbongshi, SAO	AN/II (Gp- 2) & M/IV Section	Smt Ruby Bose, SAO	Shri Dhiman Biswas, AO
3	Shri Abhijit Chakraborty, SAO	SC/II & S/III	Shri Rajesh Kumar Doley, AO	Shri Dipak Sarma, AO
4	Shri S. Basumatary, SAO	IA Cell & GST	Shri Dipak Sarma, AO	Shri Puranjan Roy, SAO
5	Shri Amit Mitra, SAO	AN/V & Legal Cell	Shri S. Basumatary, SAO	Shri Mahendra Bora, SAO
6	Shri Puranjan Roy, SAO	Accounts Section	Shri P.K. Jha, AO	Shri S. Basumatary, SAO
7	Shri Mahendra Bora, AO	M/I & ORs Cell	Shri Dhiman Biswas, AO	Shri Amit Mitra, SAO
8	Shri Debabrata Das, SAO	AN/I, AN/IV & E/II	Shri Ranadhir Seal, SAO	Shri Debapriya Das, SAO
9	Shri Debapriya Das, SAO	E/I, E/III & SPARROW	Shri S. P. Kanoo, AO	Shri K. Basumatary, SAO
10	Shri Hareswar Deka, SAO	A/Cs Section	Shri Amit Mitra, SAO	Shri Samaren Mushahary, SAO
11	Shri S. P. Kanoo, AO	M-II/III	Shri Bimal Rajbongshi, SAO	Shri Hareswar Deka, SAO
12	Shri K. Basumatary, SAO	Store Audit Section	Shri Maneswar Boro, SAO	Shri A. K. Paul, AO
13	Shri Maneswar Boro, SAO	SC/I Section	Shri Mahendra Bora, AO	Shri Debabrata Das, SAO
14	Shri Dipak Sarma, AO	IT & SW and DDP Cell	Shri Debapriya Das, SAO	Shri Abhijit Chakraborty, SAO
15	Shri Dhiman Biswas, AO	IT & SW	Shri K. Basumatary, SAO	Shri Bimal Rajbongshi, SAO
16	Shri Rajesh Kumar Doley, AO	G E M Cell	Shri Abhijit Chakraborty, SAO	Shri Ranadhir Seal, SAO
17	Shri P.K. Jha, AO	D-Section	Shri Hareswar Deka, SAO	Shri Puranjan Roy, SAO
18	Shri Ishfaqur Rahman, AO	R Section	Shri A. K. Paul, AO	Shri Shantonu Singha, AO
19	Shri A. K. Paul, AO	Pay Tech & RTI Cell	Shri Shantonu Singha, AO	Smt Ruby Bose, SAO
20	Smt Ruby Bose, SAO	AN/III Section	Shri S. D. Purkayastha, SAO	Shri Ishfaqur Rahman, AO
21	Shri Shantonu Singha, AO	AN/IB & AN/IC	Shri Debabrata Das, SAO	Shri Debapriya Das, SAO
22	Shri S. D. Purkayastha, SAO	AN/II Gp-1 (Special efforts to be taken for updation of Service Book and e-HRMS)	Shri Bimal Rajbongshi, SAO	Shri Maneswar Boro, SAO
23	Shri Partha Das, AO	IFA Cell (Army)	Shri Palash Golder, AO	Shri Manish Gope, AO
24	Shri Manish Gope, AO	IFA Cell (AF)	Shri Subrata Das, AO	Shri Partha Das, AO
24	Shri Palash Golder, AO	IFA Cell (Army)	Shri Partha Das, AO	Shri Subrata Das, AO
26	Shri Subrata Das, AO	IFA Cell (AF)	Shri Manish Gope, AO	Shri Palash Golder, AO
27	Shri Samaren Mushahary, Sr. AO	SPARSH Cell,	Shri Debapriya Das, SAO	Shri S.P. Kanoo, AO
28	Shri Jayata Borah, AO	LAO 222 ABOD (Ty. Attached)		


 (Debabrata Das)
 Sr. Accounts Officer (AN)