



रक्षा लेखा नियंत्रकका कार्यालय, उदयन विहार, नारंगी, गुवाहाटी-781171  
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Part I O.O.No. 22

Dated 02/11/2022

**Subject: Distribution of Works amongst SAOs and AOs of Main Office CDA Guwahati**

The following re-distribution of work cum standing order amongst SAOs/AOs in Main Office CDA Guwahati has been ordered by the Competent Authority as per **Annexure-A**.

**Authority : This Office O.N. No. AN/1A/Co-ord/Dist/AO/Vol-XI dated . 01/11/2022**

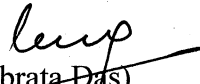
Sd-

(Debabrata Das)  
Accounts Officer (AN)

**N.O.O.**

Copy to :

✓ The Officer In-Charge, ..... For uploading the same in CDA Guwahati  
IT & SW (Local) official website.

  
(Debabrata Das)  
Accounts Officer (AN)



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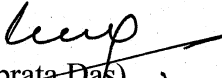
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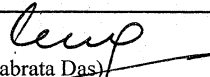
  
(Debabrata Das)  
Accounts Officer (AN)

## DISTRIBUTION OF WORK CUM STANDING ORDER AMONGST SAOs/AOs OF MAIN OFFICE CDA GUWAHATI IN CASE OF LEAVE/ TEMPORARY DUTY

Part I O.O. No. 22

Dated. 02/11/2022

| Sl No | Name of the officer           | Sections allotted  | In absence of Officer at Column No 02, The Section will be looked after by | In absence of Officer at Column No 04, The Section will be looked after by |
|-------|-------------------------------|--|--|--|
| 1     | 2                             | 3  | 4  | 5  |
| 1     | Shri Ranadhir Seal, SAO       | O & M & T- Correspondence  | Shri Puranjan Roy, SAO   | Shri Rajesh Kumar Doley, AO  |
| 2     | Shri Bimal Rajbongshi, SAO    | AN/II (Gp- 2) & M/IV Section   | Smt Ruby Bose, AO  | Shri Dhiman Biswas, AO   |
| 3     | Shri Abhijit Chakraborty, SAO | SC/II & S/III  | Shri Rajesh Kumar Doley, AO  | Shri Dipak Sarma, AO   |
| 4     | Shri S. Basumatary, SAO       | IA Cell & GST  | Shri Dipak Sarma, AO   | Shri Puranjan Roy, SAO   |
| 5     | Shri Amit Mitra, SAO          | AN/V & Legal Cell  | Shri S. Basumatary, SAO  | Shri Mahendra Bora, AO   |
| 6     | Shri Puranjan Roy, SAO        | Accounts Section   | Shri P.K. Jha, AO  | Shri S. Basumatary, SAO  |
| 7     | Shri Mahendra Bora, AO        | M/I & ORs Cell   | Shri Dhiman Biswas, AO   | Shri Amit Mitra, SAO   |
| 8     | Shri Debabrata Das, AO        | AN/I, AN/IV & E/II   | Shri Ranadhir Seal, SAO  | Shri Debapriya Das, AO   |
| 9     | Shri Debapriya Das, AO        | SPARSH Cell, E/I, E/III & SPARROW  | Shri S. P. Kanoo, AO   | Shri K. Basumatary, AO   |
| 10    | Shri Hareswar Deka, AO        | A/Cs Section   | Shri Amit Mitra, SAO   | Shri S. P. Kanoo, AO   |
| 11    | Shri S. P. Kanoo, AO          | M-II/III   | Shri Bimal Rajbongshi, SAO   | Shri Hareswar Deka, AO   |
| 12    | Shri K. Basumatary, AO        | Store Audit Section  | Shri Maneswar Boro, AO   | Shri A. K. Paul, AO  |
| 13    | Shri Maneswar Boro, AO        | SC/I Section   | Shri Mahendra Bora, AO   | Shri Debabrata Das, AO   |
| 14    | Shri Dipak Sarma, AO          | IT & SW and DDP Cell   | Shri Debapriya Das, AO   | Shri Abhijit Chakraborty, SAO  |
| 15    | Shri Dhiman Biswas, AO        | IT & SW  | Shri K. Basumatary, AO   | Shri Bimal Rajbongshi, SAO   |
| 16    | Shri Rajesh Kumar Doley, AO   | G E M Cell   | Shri Abhijit Chakraborty, SAO  | Shri Ranadhir Seal, SAO  |
| 17    | Shri P.K. Jha, AO             | D-Section  | Shri Hareswar Deka, AO   | Shri Puranjan Roy, SAO   |
| 18    | Shri Ishfaqur Rahman, AO      | R Section  | Shri A. K. Paul, AO  | Shri Shantonu Singha, AO   |
| 19    | Shri A. K. Paul, AO           | Pay Tech & RTI Cell  | Shri Shantonu Singha, AO   | Smt Ruby Bose, AO  |
| 20    | Smt Ruby Bose, AO             | AN/III Section   | Shri S. D. Purkayastha, AO   | Shri Ishfaqur Rahman, AO   |
| 21    | Shri Shantonu Singha, AO      | AN/IB & AN/IC  | Shri Debabrata Das, AO   | Shri Debapriya Das, AO   |
| 22    | Shri S. D. Purkayastha, AO    | AN/II Gp-I (Special efforts to be taken for updation of Service Book and e-HRMS) | Shri Bimal Rajbongshi, SAO   | Shri Maneswar Boro, AO   |

  
 (Debabrata Das)  
 Accounts Officer (AN)