
	रक्षा लेखा नियंत्रक का कार्यालय, उदयन विहार, नारंगी, गुवाहाटी 781171 - OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS UDAYAN VIHAR, NARANGI, GUWAHATI- 781171	
	फोन/Ph फ़ैक्स/Fax: 0361-2640394, 2640204 e-mail: cdaguwadmin1c.dad@hub.nic.in	

भाग-1 का.आ. सं./Part-I O.O. No.-18

दिनांक/Dated: 03/11/2020

विषय/Sub.: वित्तीय व अन्य शक्तियों का प्रत्यायोजन / DELEGATION OF FINANCIAL AND OTHER POWERS.

In exercise of the powers conferred in the Rule 14 and Rule 16 of Delegation of Financial Powers Rule, 1978, the undersigned hereby delegates the under mentioned powers to Shri Vikash Ojha, IDAS, Sr. Dy. IFA to be exercised on his behalf with immediate effect for Area Accounts Office Shillong till further order.

Further, the undersigned also authorizes him to exercise the following powers to sanction/ incur expenditure on his behalf. The officer exercising these delegated financial powers will remain responsible for the correctness, propriety and regularity of payments authorized in the capacity of Head of Office. Government of India's decisions under various rules and the conditions of eligibility as per the relevant rules of G.F.R and other books of regulations will be strictly observed. *

Sl No.	Nature of expenditure	Extent
1	(a) <u>Contingent Expenditure / Advance</u> i. Recurring ii. Non-recurring	Rs. 10,000/- in case per month Rs 10,000/- in each case.
	(b) <u>Printing and Binding</u> Petty printing and Binding job through private parties	Upto Rs. 5,000/-
Note: i. The job should be emergent and unforeseen. ii. The monetary limit includes cost of paper.		
	(c) <u>Local purchase of petty stationery stores</u>	Rs. 5,000/-
	(d) <u>Service Labels</u> Non recurring contingent expenditure to service labels	Upto Rs. 15,000/- in each case.

2. (a) Grant of Immediate relief to the family of Govt. servants who die in harness in respect of staff serving in Area Accounts Office Shillong.

✓ (b) Leave [Area Accounts Office Shillong] upto AAO level.

Sl. No.	Nature of Leave	To whom Sanctioned	Extent of power upto which delegated
1.	CL	AAO/Gp-B & C	Full Powers (08 days)
2.	RH	AAO/Gp-B & C *	Full Powers (02 days)
3.	EL	AAO/Gp-B & C	Upto 60 days
4.	HPL/ Comm Leave EOL	AAO/Gp-B & C	Upto 30 days provided total of EL/HPL/Comm. Leave/EOL does not exceed 60 days in all.

Leave not due in respect of AAO/ Gp. C & D staff will continue to be granted by CDA Guwahati. MO CDA Guwahati will however, publish casualty regarding availing of leave by AAO/Gp.-C & D staff on receipt of sanction of leave. (Intimation of sanction of leave may be made to AN/II Gp.-I of MO).

Contd. P/2.....

विषय/Sub.: वित्तीय व अन्य शक्तियों का प्रत्यायोजन / DELEGATION OF FINANCIAL AND OTHER POWERS.

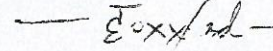
3. To sanction traveling allowance to all DAD Staff/Officers of Area Accounts Office Shillong, except IDAS officers.
4. Power to sanction move in emergent cases for staff serving in Area Accounts Office Shillong under intimation to CDA Guwahati.
5. To exercise powers to accept security bonds for drawal of advances in case of temporary employees.
6. To authorize provisional payments on account of pay and allowance to DAD personnel up to three months and other obligatory payments as admissible under rules to DAD employees.

Note: Provisional payments are invariably noted in provisional payment register and their adjustment may be ensured within the shortest period.

The exercise of Financial Powers will be subject to availability of funds under relevant heads.

प्राधिकार/ Auth.: DFP Rules, 1978, CGDA Letter No. AN/VII/7220/DFPR/2019-20 dt 23/12/2019 and ON of even No. dated 24/08/2020.

फाइल सं / File No. AN/I/Delegation/ DAD /Vol-VI



(आर.एन. बिस्वास / R. N. Biswas)

नियंत्रक/ CONTROLLER

वितरण/ Distribution:

1. The CGDA, Ulan Batar Road, Palam, Delhi Cantt.- 110010.
2. The PCDA (P) Allahabad, Draupadighat, Allahabad.
3. The CDA (Funds) Meerut.
4. All GOs in MO CDA Guwahati
5. Shri Vikash Ojha, IDAS, Dy. CDA, Area Accounts Office, Shillong
6. Shri R. N. Sarkar, IDAS, Dy. CDA, PAO (ORs) ARC Shillong.
7. The officer-in-charge, AN-1A, AN-1B, AN/II (GP-I & II), AN-III, AN-IV, AN-V, ORs Cell, Hindi cell and O& M Cell (Local)
8. The O/c PAO (ORs) 58 GTC Shillong.
9. Part-I O.O. File/ P.C. File
10. Subject File / Spare
11. The Officer-in-charge, IT&SW (Local) - For uploading on the official website.



(एन. के. बिस्वास / N. K. Biswas)

उप नियंत्रक (प्रशा)/Dy. Controller (AN)