

रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

ई-मेल/e-mail:cda-guw@.nic.in फ़ैक्स/FAX:0361-2640204 फ़ोन/Ph: 0361-
2640394, 2641142.



No. AN/IB/D/139/Gen/Vol-XXXIII

Dated: 22 /11/2016.

To,

- 1) All SAOs/AOs at MO CDA Guwahati
- 2) All SAOs/AOs at Sub-offices
- 3) All AAOs(Independent Charge) at Sub-offices


Subject: Prohibition on bringing any political or outside influence by serving employees or by their close relatives to further his/her interest in respect of matter of his service like transfer etc.

Ref: This office important circular No. 43 of 2016.

Instructions on the above subject matter have been received in this office vide Hqrs office letter No. AN/IX/9010/Imp. Cir./2008 dated 26.10.2016. In this regard it has been observed by Hqrs. Office that the employees (especially new recruits) continue to represent directly or through his/her kin to the various higher authorities to further his/her interest in respect of matters of service like transfer etc. In this regard DoPT OM issued vide their letter No. F No. 11013/08/2013-Estt.(A-III) dated 31.08.2015 and Hqrs office letter No. AN/IX/9010/Imp. Cir./2008 dated 11.07.2008 and 28.10.2013 may also be referred to.(copy enclosed)

In view of the above, it is requested that all the officers and staff of this organization be directed to comply with the orders in the ibid circulars and made aware of the likely disciplinary action in case of default.

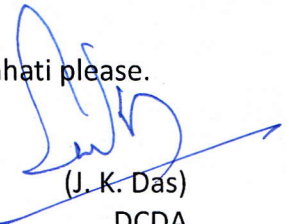
Encls: As above


(J. K. Das)
DCDA

Copy to:

The Office-in-Charge
EDP Cell (Local)

: For uploading the same on the website of CDA Guwahati please.


(J. K. Das)
DCDA

V.K.
17/10
AN/IX(B)

कार्यालय, रक्षा लेखा महानियंत्रक
OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS
उलान बटार मार्ग, पालम, दिल्ली छावनी-110010
ULAN BATAR MARG, PALAM, DELHI CANTT.-110010

No. AN/IX/9010/Imp. Cir./2008

Dated: 26.10.2016

To

All PCsDA / PCA (Fys.) / CsDA

The CDA Guwahati

Subject: Prohibition on bringing any political or outside influence by serving employees or by their close relatives to further his / her interest in respect of matters of his service like transfer etc.

Reference: In continuation of HQrs. office letter No. AN/IX/9010/Imp.Cir/2008 dated 11.07.08 and 28.10.13.

Instructions on the subject matter have already been issued vide HQrs. letters cited above (copy enclosed). However, in recent times, it has been observed that the employees (especially new recruits) continue to represent directly or through his / her kin to the various higher authorities to further his / her interest in respect of matters of service like transfer etc. In this regard DoPT OM issued vide their letter No. F.No.11013/08/2013-Estt.(A-III) dated 31.08.15 may also be referred to.

2. In view of the above, the undersigned is directed to state that the above instructions may please be brought to the notice of all concerned and necessary action may please be considered for initiation in case of any disregard of these above instructions.

(Sandeep Lakhnarpal) 26.x.2016
SAO (AN)



21/8/15

F. No. 11013/08/2013-Estt.(A-III)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
Establishment A-III Desk

North Block, New Delhi
Dated August 31, 2015

OFFICE MEMORANDUM

Subject: Representation from Government servant on service matters - reiteration of instructions - regarding.

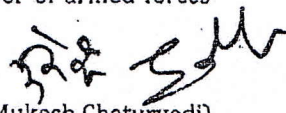
The undersigned is directed to refer to O.M. of even number dated 6th June, 2013 wherein instructions have been issued on submission of representation by Government servants about their service matters. In spite of these instructions, it has been observed that Government servants including officers/ officials of para military forces and Army personnel continue to represent directly to the Prime Minister, Minister, Secretary (P) and other higher authorities, directly.

2. As per the existing instructions, wherever, in any matter connected with his service rights or conditions, a Government servant wishes to press a claim or to seek redressal of a grievance, the proper course for him is to address his immediate official superior, or Head of his office, or such other authority at the appropriate level who is competent to deal with the matter in the organisation.

3. Such submission of representations directly to other authorities by- passing the prescribed channel of communication, has to be viewed seriously and appropriate disciplinary action should be taken against those who violate these instructions. This can rightly be treated as an unbecoming conduct attracting the provisions of Rule 3 (1) (iii) of the Central Civil Services (Conduct) Rules, 1964. It is clarified that this would include all forms of communication including through e-mails or public grievances portal etc.

4. Attention in this connection is also invited to the provision of Rule 20 of CCS (Conduct) Rules, 1964 prohibiting Government servants from bringing outside influence in respect of matter pertaining to his service matter. Representation by relatives of Government servant is also treated as outside influence as clarified vide MHA OM No. F.25/21/63-Estt.(A) dated 19.09.1963

5. It is reiterated that these Instructions may be brought to the notice of all Govt. servants including officers/ officials of para military forces and member of armed forces and action taken against those who violate these instructions.


(Mukesh Chaturvedi)
Director (E)
Telefax: 23093176

To
The Secretaries of All Ministries/Departments of Govt. of India
(as per the standard list)

-----2/-

2/10/13
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OFFICE OF THE C.G.D.A.
ULAN BATAR ROAD, PALAM
DELHI CANTT

No. AN/IX/9010/Imp.Cir/2008

Dated: 21/10/2013

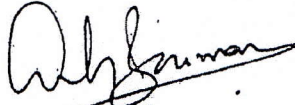
To

All PCDA's/CDA's

Subject: Prohibition on bringing any political or outside influence by serving Employees or by their close relatives to further his/her interest in respect of matters of his service like transfer etc.

Circular on the above subject has already been issued vide HQ's letter of even no. dated 11/7/2008. However, it is observed that there is no reduction in the number of representations by the close relatives of our employees to senior officers of the Department/Ministry. It is reiterated that our employees should refrain from getting their family members to intervene on their behalf and represent to higher authorities/dignitaries such as Ministers/MPs. Furthermore, it is also seen that individuals are directly approaching higher officials and dignitaries for transfer/posting. This is against the spirit of instructions contained in our circular.

2. In view of the above, it is requested that all the officers and staff in your organization be directed to comply with the orders in the ibid circular and made aware of the likely disciplinary action in case of default.


(Ambarish Barman)
Sr. ACGDA (AN)

CAN DEPT

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OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
West Block-V, R K Puram, New Delhi -110066
IMPORTANT CIRCULAR

No. AN/IX/9010/Imp.Cir/2008

Dated 11/07/2008

To
All PCsDA/CsDA/IFAs


Subject:- Prohibition on bringing any political or outside influence by serving employees or by their close relatives to further his interest in respect of matters of his service like transfer etc.

Rule 20 of the CCS (Conduct) Rules, 1964, provides that no Government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interest in respect of matters pertaining to his service under Government.

It has, however, come to notice that despite all the existing instructions in this regard, of late the instances of representations from serving employees or from their close relatives to the senior departmental officers /Ministries/ Higher dignitaries etc. are on increase. This HQrs office has taken a serious view of such an undesirable trend. The lobbying by relatives and persons of influence on behalf of the Govt. Servants is contrary to the provisions of Rule 20 of CCS (Conduct) Rules, 1964 and consequently the employees concerned will be liable for disciplinary action, as such representation will be viewed to have been sent with their knowledge / at their instance.

The content of this circular may be brought to the notice of all the employees serving in your organization. They may be enjoined upon that apart from disciplinary action likely to be initiated against the defaulting employees, no notice of such representations would be taken, except in the case of death or physical disability of the employees concerned in accordance with existing orders of the Deptt. of Personnel and Training.

Please acknowledge the receipt.


(Puneet Agarwal)
Dy. CGDA (AN)