



रक्षा लेखा नियंत्रक कार्यालय , गुवाहाटी, उदयन विहार, नारंगी, गुवाहाटी-781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI
UDAYAN VIHAR, NARANGI, GUWAHATI-781 171

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No. O&M/221/PM-Award/III

Dated 16/08/2016

IMPORTANT CIRCULAR NO.45

To

All GOs/Sr.AOs/AOs of MO Guwahati.
All Sections of MO Guwahati.
All Sub Offices under CDA Guwahati.

Subject : “ Raksha Mantri Award for Excellence” for the Year 2016.
References: HQrs office letter No. AN-I/1466/1/R.M. Awards/2016 Dated 29/06/2016.

HQrs letter vide letter cited under reference above is forwarded herewith for your information and forwarding of nomination, if any, in the prescribed form to this office by return Fax/Speed Post/e-mail so as to reach this office on or before **19/08/2016** positively. Fax/Speed Post/e-mail may be addressed to O&M Cell directly.


The Copy of the Motivation Scheme as mentioned in HQrs ibid letter may please be down loaded from HQrs website www.cgda.gov.in and CDA Guwahati LAN & Website.

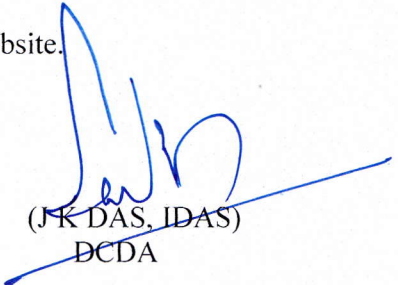
A NIL report is also required.

Encl: As stated.

Copy to:
The Officer In Charge
EDP Section
MO CDA Guwahati

For uploading in LAN and
Website of CDA Guwahati from CGDA Website.


(J K DAS, IDAS)
DCDA


(J K DAS, IDAS)
DCDA


Office of the Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt.-110 010.

Tele. No.: 011-25674854

Fax: 011-25674781

No. AN-I/1466/1/R.M. Awards/2016

Date:  June, 2016

To,

All Principal Controllers & equivalent
All Controllers & equivalents
Dy.CGDA (AN) (Local)

Subject: "Raksha Mantri Awards for Excellence" for the year 2016.

Please find enclosed a detailed "Motivation Scheme for the Defence Accounts Department" for the year 2016.

2. The process of selecting awardees for the year 2016 at the level of Principal Controller/Controller etc. may be completed by 25th July 2016. For "Raksha Mantri Awards for Excellence" to be decided by the CGDA, nominations may be made in the format prescribed, in soft and hard copy form (3 copies) and mailed directly to Jt. CGDA(Admin). Nominations for the "Raksha Mantri Awards for Excellence" for the year 2016 should reach HQrs. office latest by 01st August 2016. Two passport size photographs, bio data (in not more than 100 words) and a write up in bulleted form (not more than 50 words) in respect of each nominee/team may also be forwarded.

3. It is further requested that the time schedule prescribed above may kindly be strictly adhered to failing which, it may not be possible to consider the nominations received after the closing date.


4. The detailed guidelines of the scheme may be given wide publicity and placed on websites etc. The scheme has also been placed on the CGDA's website at www.cgda.gov.in. The expenditure on the scheme would be made from the head DAD-Pay and Allowances.


(SC Bansal)

A. C.G.D.A.(Admin)

Copy to:

1. SPS to CGDA - For kind information of CGDA
2. Addl. CGDA (SKK)/ Addl.CGDA (NN)/ Addl.CGDA (VP)/ Addl.CGDA (PNS)
3. All Jt.CsGDA
4. AN-III/ AN-IV Section (local)
5. EDP Centre (local) - for placing the circular on the CGDA's website.


(SC Bansal)

A. C.G.D.A.(Admin)