

Reminder – II

No. R/12/Weeding out/Vol-II
Office of the CDA
Udayan Vihar, Narangi
Guwahati – 781171
Date: 28/06/2022

To

- 1 All Section in Main Office.
- 2 All Sub offices.

Subject: Weeding out of old time barred documents.

Reference: This office circular no. R/12/Weeding out/Vol-II Dated: 28/04/2021& even no. dated 8.11.2021 (Circulars displayed in CDA Guwahati official website)

With reference to above, it is intimated that subject report form many sub-offices as well as many section of main office are still awaited. Hence, it is once again requested to submit the completion report including nil report expeditiously so that the report should reach this office latest by 21st July, 2022.

Please accord priority.

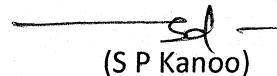


(S/P Kanoo)

Accounts Officer (Records Section)

Copy to:

The Officer-in-Charge,----- It is requested to upload in official website
EDP Section (Local)



(S P Kanoo)

Accounts Officer (Records Section)