



कार्यालय, रक्षा लेखा नियंत्रक
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171
UDAYAN VIHAR, NARANGI, GUWAHATI: 781171



Subject: Minutes of ROC Meeting held on 26.11.2021 at the Conference Hall in the office of the CDA Guwahati, Udayan Vihar, Narangi, Guwahati.

(for the Quarter Ending June 2019, September 2019, December 2019, March 2020, June 2020, September 2020, December 2020, March 2021, June 2021 and September 2021)

Present:

Shri Ramendra Nath Biswas, IDAS, CDA Guwahati in chair

Official side:

Shri Nirmal Kumar Biswas, IDAS, DCDA (Admin)
Shri Debapriya Das, Accounts Officer
Shri Hareswar Deka, Accounts Officer
Shri Shantonu Singha, Accounts Officer

Staff Side

AIDAA (CB) Pune, Guwahati Branch

Shri Randhir Kumar
Smt J L Kaman
Shri Biswajit Baruah

AIDAEA (HQ) Kolkata, Guwahati Branch

Shri Debajit Bhattacharjee
Shri Manoj Bujar Barua
Shri Pradip Biswas

At the outset Shri Nirmal Kumar Biswas, IDAS, DCDA (Admin) welcomed the CDA Guwahati, chairperson of ROC meeting and all the members of the staff and office side. The minutes of last Regional Office Council (ROC) meeting were confirmed. Thereafter, action taken points of last meeting were discussed.

2. Action taken on Agenda points discussed in last ROC meeting

Action taken points of last meeting were discussed. All the points were found complete/done.

Agenda No. 7: Minimum cooling period of 2 (two) years for officers/staff posted in from Ex-NER

Reply: Policy of minimum cooling period of 2 (two) years for officers/staff posted in from Ex-NER is being followed before being considered for important assignments. However, due to non availability of officers/staff, at times the administration is compelled to consider certain cases as exception for smooth functioning of the office.

However the point have been noted and due care will be taken in future.

(Action: AN-1A Section)

Agenda No. 8: Transfer from Hard/Tenure stations

Reply: Chair informed that due to unavoidable circumstances arising out of the spread on COVID-19 Pandemic and/or due to the non availability of Officers/staffs, at times the administration is not in a position to take such decision considering the smooth functioning of the office.

However the point have been noted and due care will be taken in future.

(Action: AN-1A Section)

Agenda No. 9: To ascertain the tune of periodical expenditure of each sub-office and provide the Fund, required/approved as such, in time bound manner.

Reply: Matter discussed and necessary direction was issued to issue stationary against demand by the sub offices. On receipt of additional fund from HQ office, necessary allotment may be made.

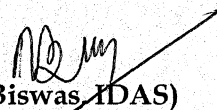
(Action: AN-IV Section)

Agenda No. 10: Miscellaneous

Reply: Various miscellaneous points were discussed and considered by the chair.

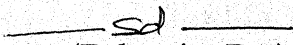
(Discussed and dropped)

The meeting ended in a cordial atmosphere with vote of thanks to the Chair.


(N.K. Biswas, IDAS)
Deputy Controller (Admin)

Copy to,

1. All members: For information please.
2. Officer-in-Charge
AN-1A, AN-II GP-I, AN-IV Section: For information and necessary action please.
M.O. CDA Guwahati (Local)
3. Officer-in-Charge: For uploading on official website of CDA Guwahati.
IT&S Wing


(Debapriya Das)
Accounts Officer (Admin)