



कार्यालय, रक्षा लेखा नियंत्रक  
 उदयान विहार, नारंगी, गुवाहाटी-781171  
 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
 UDAYAN VIHAR, NARANGI, GUWAHATI-781171  
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 guw@nic.in



No. O&amp;M/Trg/140/RTC/XVI I

Dated: 13/12/2019

To,

The Sr. Accounts Officer  
 Regional Training Centre, EM Block  
 Sector-V, Salt Lake  
 Kolkata- 700091

**Sub:** A five (05) days “ Foundation Course on Accounts” for Clerks to Sr. AO : scheduled to be held at RTC Kolkata w.e.f. 13/01/2020 to 17/01/2020.

**Ref:** RTC Kolkata letter No. RTC/33/55/ AN01/GEN/19-20 dated 02/12/2019.

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With reference to RTC Kolkata letter cited under reference, the following officer posted under CDA Guwahati Organization has been nominated to participate in the subject training course which is scheduled to be held at RTC Kolkata w.e.f. 13/01/2020 to 17/01/2020.. In this regard, it is pertinent to mention here that due to shortage of TA/DA fund the competent authority has decided to nominate only one officer for the course.

Sl No.	Name	A/c No.	Desig	Section/Office
1.	Shri N K Singh	8334626	AAO	A/Cs Sec, MO CDA Guwahati

sd/-  
 (S. Paul)  
 Accounts Officer (O&M)



Copy to: -

1. The Officer in Charge  
AN-I/A & AN-I/B Sec (Local) | For information and necessary action w.r.t.  
above please.
2. The Officer in Charge  
AN-II/ Gp-II (Local)
3. The Officer in Charge  
A/Cs Sec, MO CDA Guwahati | For information please. It is also requested to  
relieve the officer accordingly with a direction  
to report to RTC Kolkata for subject training  
course on the schedule dates.  
  
TA/DA as per extant rules is authorized.
4. Shri N K Singh, AAO/8334626  
A/Cs Sec, MO CDA Guwahati | For compliance please.  
TA/DA as per extant rules is authorized.
- ✓ 5. The Officer in Charge  
IT & SW. | For uploading on the website of CDA  
Guwahati please.



(S. Paul)

Accounts Officer (O&M)