

रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी
उदयन विहार, नारंगी, गुवाहाटी- 781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI
UDAYAN VIHAR, NARANGI, GUWAHATI-781171

IMPORTANT CIRCULAR NO.- 11

No. AN/1A/IC/SAO/AO/Vol-II

Dated :04/09/2013

To

- 1 All Section in MO CDA Guwahati
- 2 All Sub-Offices (Including IFAs)

Subject: Half yearly report for Inter -Command Transfer: SAOs/AOs

Half Yearly report for Inter-Command transfer in respect of SAOs/AOs, to be furnished during 10/2013 to HQrs. Office Delhi Cantt

Accordingly, willing SAOs /AOs may prefer their applications for Inter-Command transfer to their choice stations as per "Proforma" attached, so as to reach this office latest by 25/09/2013.

Encl: As Above



(R. Sinha)

Sr. Accounts Officer (AN)

Copy to: The Officer-in charge
EDP Section

It is requested to upload the same in the official website
Of CDA Guwahati.



(R. Sinha)

Sr. Accounts Officer (AN)

Proforma for Half Yearly Transfer Requests of AOs/SAOs

SI No.	Name /GRADE/A/C NO.	Date of Birth	Office where serving	Orgn.	Date of Promotion to AO's Grade	Whether EDP Trained, Yes/No.	Home Town	If DAD office not available at home town, nearest Station to home town where DAD office exist	ACR gradings of last 3 years	First choice station	Second Choice Station
1	2	3	4	5	6	7	8	9	10	11	12

Third Choice Station	State/Own	Station Served	From Date	To Date	Grounds for Transfer
13	14	15	16	17	18

Signature