



GOVERNMENT OF INDIA.
MINISTRY OF DEFENCE.



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI-71

IMPORTANT CIRCULAR NO:- A/IV/Misc-corr/Vol-II

TIB
Dated **02** /01/2017.

To

All AOGes/PAOs/AAO Shillong.

(Through CDA Guwahati web-site)

Sub:- Clearance of outstanding balances under code head 00/018/01 (Immediate relief).

Ref:- In continuation to this office letter of even no dt 28/9/2016 & 25/10/2016.

Attention of all concerned is drawn to this office communications cited under reference. In this connection it is stated that after protracted communication, though the balance under the above mentioned head has been brought down marginally to some extent, yet a considerable amount is still lying outstanding against various sections/sub offices under CDA Guwahati. As per extant orders, the amount on account of Immediate relief paid is to be recovered from the dues to be paid to the family of the deceased Govt servant by the concerned section and should not remain outstanding for more than 6 months. However, it is seen that outstanding amount under the head are as old as 2008-2009, which is highly irregular and not appreciated.

On detailed examination, it is found that the balance might have occurred due to the following reasons:-

1. The amount has been paid and booked but no records of payment are kept.
2. The amount paid is recovered from the subsequent claim but not booked.
3. The amount recovered is booked to code head other than 00/018/01 (Rt+).
4. The amount is recovered by PCDA(P) Allahabad as per demand intimated through pension papers and DID schedules are raised. But the DID Sch is responded to head other than 00/018/01(RT+).
5. The amounts recovered by Area Account office Shillong in respect of Non industrial staff are not accounted for properly.

With a view to obviate the problem and also to clear the old outstanding amount the following remedial measures is suggested.

- a. The amount paid on account of immediate relief and booked to code head 00/018/01(Ch+) should be recorded and immediate action taken to recover the amount form the dues payable to the family of the deceases, but in any case not later than 6 month of the date of payment and booked to code head 00/018/01(RT+).



GOVERNMENT OF INDIA.
MINISTRY OF DEFENCE.



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI-71

P/2

- b. The records of DID Schedule maintained in your office wrt DIDs received from PCDA(P) Allahabad may be reviewed and erroneous adjustment if any may be readjusted by affording credit to 00/018/01(Rt+). Where demand intimated to PCDA(P) Allahabad but corresponding DID Schs are yet to be received, the details of PPOs in such cases may be intimated to this office to take up the matter with PCDA(P) Allahabad.
- c. Amount recovered by Area Account Office Shillong and booked as Ch(-)or RT(+) be transferred to respective section through TBOs and TBOs responded by the concerned section immediately to clear the booking.

In view of the remedial action stated above all concerned sections are directed to take up the matter on priority and clear the amount, so as to bring down the outstanding amount of Immediate relief to NIL by 31/03/2017.

Non adherence to the above stated instruction will be viewed seriously as the clearance of outstanding under suspense head has been set as a personal target of the controller by the

~~PCDA~~ CADA.

Please ack receipt.

SD

(JK Das) IDAS.

Dy.controller(A/Cs).

Copy to:-

1. The Oi/c EDP Centre
(Local)

With a request to upload the same on CDA Guwahati web-site.

(SC Adhikari) Sr AO