



T.P.B

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	<p>भारत सरकार रक्षा मंत्रालय रक्षा लेखा नियंत्रक, गुवाहाटी GOVERNMENT OF INDIA MINISTRY OF DEFENCE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI</p>	
Tel. 0361-2640394/2641142	Udayan Vihar, Narangi, Guwahati- 781171 Mail: cda-guw@nic.in	Fax. 0361-2640204/2640810/2641143

CIRCULAR NO. 83

No. AN/III/111/ P&A/CORR/VOL-IV
To,

Date: 15/12/2021

The Officer-in-Charge,
(All sections and Sub-offices)

Subject: Regular Pay & Allowances and NPS subscription in r/o New Recruits: DAD

Reference: This Office Circular No. AN/III/NPS/Corrs/Vol-II dated-28/09/2021
This Office Circular No. AN/III/111/P&A/Corr/Vol-IV dated-22/11/2021

With reference to this office Circular cited above, it has been observed that Regular Payment of Pay & Allowances applications in r/o New Recruits received in this office are found incomplete and requisite documents have been found missing in several cases. Under such circumstances, Pay & Allowances of New Recruits cannot be initiated by this office.

Moreover, it has also been observed that PRAN Forms in r/o New Recruits have not been forwarded to this office, which is mandatory to submit within one month of joining of the individual. Due to non-receipt of PRAN Form of New Recruits, this office is unable to generate NPS Number of New Recruits.

In view of the above, all Officer-in-Charge of all sections of M.O. and Sub – Offices are requested to ensure and forward the Pay & Allowance application and PRAN Forms of newly recruited staff duly completed in all aspects along with requisite documents within the stipulated time.

GO(Admin) has seen.

-sd-

(Bimal Rajbongshi)
Sr Accounts Officer
AN-III

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Sachinits
AAO(AN-III)