

Speed Post



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

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TO

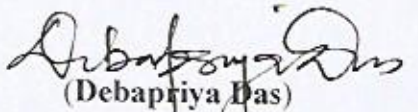
- (I) The Area Accounts Office  
Bivar Road Shillong- 793001
- (II) The PAO(ORs) ARC Shillong  
Happy Valley, Shillong- 793007
- (III) The PAO(ORs) 58 GTC  
Happy valley, Shillong- 793007
- (IV) All the AOs GE/AGE(I)

**SUBJECT: LATE UPLOADING OF SCFs (NPS SUBSCRIPTIONS).**

On reconciliation of uploading and remittance of NPS subscription and the report sent by NSDL regarding Performance of PAO's/DDO in NPS for the month of Dec'19, it has come to notice that **many office/PAO is not uploading any SCFs from the last few months** and therefore the % subscriber coverage for receiving regular is just 18.86% which is viewed very seriously by the competent authority as such delay in credits of units may incur financial loss to the subscriber which may further result into increasing grievances/complaints against your office.

**NPS SUBSCRIPTIONS MUST BE UPLOADED ON OR BEFORE 28 OF EACH MONTH AND AMOUNT MUST BE CREDITED TO TRUSTEE BANK ON LAST WORKING DAY**

In view of the above, it is advised to **all Officer-in Charge/SAO/AO/AAO take adequate measure for timely upload** and remittance of subscription to Trustee bank. Liaison with the executive authorities may also be made at your level if required to avoid such delay in future.

  
(Debapriya Das)  
Accounts Officer  
(NPS CELL)

EDP: For uploading on CDA Guwahati website