**PROCEDURE FOR PAYING e-MRO**

1. Type <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm> in any browser

2. I have read and accepted the terms and conditions stated above.   
(Click Check Box to proceed for payment.)

3. Then click Proceed button.

4. Select State of Corporate / Institution \* from the drop box

Ex. All India for Defence/ Defence Accounts Department

5. Select Type of Corporate / Institution \*

Ex . Govt. Department

6. Then click on GO button.

7. Select Govt Department Name \*

Ex. e-Military Receivable Order (e-MRO)

8. Then click Submit

9. Select Controller Concerned \*

Select Category

CDA GUWAHATI- UNITS (for unit under CDA Guwahati Jurisdiction )

CDA GUWAHATI – INDIVIDUAL (for DAD STAFF under CDA GUWAHATI)

If UNIT selected then the following may be filled:-

Select Controller Concerned \*

Name of Office/Sub off to which eMRO relates \*

Name of the Organisation \*

Name of the Unit \*

TAN/PAN No.

Postal Address \*

Phone No.

Nature of Payment \*

Reference No.

AMOUNT IN RS. (ROUNDED) \*

Remarks

**Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking)  & Mobile Number.   
This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.**

Name \*

Date of Deposit \*

Mobile Number \*

Email Id

Enter the text as shown in the image \*

In INDIVIDUAL (DAD STAFF) selected then the following may be filled:-

Select Controller Concerned \*

Name of Office/Sub off to which eMRO relates \*

Name of the Organisation \*

Name of the Depositor \*

Serving Officer/Private Person \*

Personnel Number \*

PCDA (O) Number

PAN Number

Mobile No. \*

Postal Address \*

Nature of Payment \*

ADHAAR Number

AMOUNT IN RS. (ROUNDED) \*

Remarks

**Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking)  & Mobile Number.   
This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.**

Name \*

Date of Deposit \*

Mobile Number \*

Email Id

Enter the text as shown in the image \*

Now pay through desired mode of payment.