



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171  
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.  
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Important Circular No. 41

No. GeM-GUW/05/Circular/Vol-II

Dated: 07.06.2021

To

AO GEs/AGEs/AAO GE

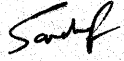
Sub: **GeM Report on E-Suchna Portal (Non-DAD).**

Ref: This office Important Circular No. 104 dated 21.09.2020.

Kindly refer to this office circular cited under reference. It is observed that the report on GeM payment is *either not submitted by some of the offices or not submitted in due time*. Delay in submission of report and non adherence to the contents of this office circular causes delay in consolidation and further submission to HQ Office which is of great concern.

2. Therefore, it is once again requested to forward the desired report **on or before 2<sup>nd</sup> of the following month through e-mail at [cdaguwgem.dad@gov.in](mailto:cdaguwgem.dad@gov.in)** only positively so that the consolidated report may be uploaded in time as directed by the HQrs Office. The Officer-in-Charge may be ensured that report is to be received to this office through above e-mail on due date. Non-receipt of the report on due date may be treated as NIL and Officer-in-Charge will be responsible for complicity, if any; arise in future.

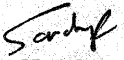
Encls: As above

  
(S.K.Yadav), IDAS  
Dy.CDA (GeM-Cell)

Copy to:

IT &SW (Local)

With a request to upload the same on CDA Guwahati website.

  
(S.K.Yadav), IDAS  
Dy.CDA (GeM-Cell)