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No. IA/II/24/AAC/Vol-VII(C)

Dated: 06/12/2022

**Important Circular No- 119**

To

All the LAO's/ALAO's, All the AO's GE & All the AAO BSO

Subject: **Annual Audit Certificate for the year 2021-22: 2nd Follow up (Position as on 31/12/2022).**

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2<sup>nd</sup> Follow-up report of AAC for the year 2021-22 (i.e. position as on 31/12/2022) for the items which were outstanding in AAC-Main is required to be rendered to HQrs office by the end of January 2023. **Therefore the 2nd Follow-up report of AAC duly completed in all respects should reach this office on or before 10/01/2023 without fail.** Any incomplete item/information/data included in AAC would result in back a reference which is not desirable. During preparation of the report, the following may please be noted:

- (I) The details of each settled and outstanding items shown in 2nd Follow-up report for QE 12/2022 must be correct & duly verified by with reference to supporting documents held in your office. It is also requested to intimate name and details of audit objections of all affected ASC units whose audit objections are still pending as per the Statement 8 (B) of AAC to monitor the issue.
- (II) The 2nd Follow-up report must be in parity with main AAC report, i.e. amount/Number of any outstanding must not be increased.
- (III) Any data that has not been reflected in AAC 2021-22 (Main), must not be included in Follow-up report.

In view of the above, all concerned are requested to kindly ensure timely rendition of the AAC and sent through nic mail/ FAX ([cdaguwiacell.dad@gov.in](mailto:cdaguwiacell.dad@gov.in)) followed by speed post.

(A K Paul)

Sr. Accounts Officer(IA)

**Copy to:**

The Officer-in-charge  
IT & SW(Local)

: It is requested to upload in CDA Guwahati website please.

(A K Paul)

Sr. Accounts Officer(IA)