

Reminder-I

E-mail /FAX/SPEED POST/ T.T.B.



कार्यालय, रक्षा लेखा नियंत्रक

उदयान विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI-781171

Tel No. 0361-2640394, 2641142 Fax No .0361-2640204 Email – cda-
guw@nic.in



No. O&M/Trg/140/RTC/XVI

Dated:21/08/2019

**Sub: Nomination of participants for the training course for Auditors on Promotion
Zone (02) Scheduled to be held at RTC Kolkata w.e.f. 02/09/2019 to13/09/2019.**

**Ref: CIRCULAR NO.-70 dt: 09/08/2019 & RTC Kolkata letter No.
&RTC/33/34/AUD(Promotion Zone)/GEN/2019-20 dated 08/08/2019.**

With reference to the above circular No. and subject matter, it is intimated that a circular regarding ibid training course was circulated by this office and it was requested to send the nomination of auditor (s) who is/are on promotional zone and required to undergo a ten (10) days training for auditors on Promotion Zone at RTC Kolkata w.e.f. 02/09/2019 to 13/09/2019. Most of the section of MO office/sub-offices have not sent the same within the timeline indicated therein.The GO (O&M Cell) has expressed his displeasure of not sending the same from your end within the timeline.

It is, therefore once requested to send the nomination of auditor(s) who is/are required to undergo ibid training course , by return Fax/E-mail directly to O&M Cell so as to reach this office on or before 23/08/2019 positively to enable this office to render a report to RTC Kolkata. A Nill report is also required .

GO has seen.

Sd/
(S. Paul)

Accounts Officer (O&M)

Distribution: -

1. All Sections of MO CDA
2. All Sub-offices under CDA Guwahti
- ✓ 3. The Officer in Charge
EDP Sec (Local)

With a request to upload on the website of CDA
Guwahati please.

Sd/
(S. Paul)

Accounts Officer (O&M)