



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

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No. DDP/I/NPS/18/Order/VOL-XXVI

Dated- 16.02.2016.

TO

- (I) The Area Accounts Office  
Bivar Road Shillong- 793001
- (II) The PAO(ORs) ARC Shillong  
Happy Valley, Shillong- 793007
- (III) The PAO(ORs) 58 GTC  
Happy valley, Shillong- 793007
- (IV) All the AOs GE/AGE(I)

**SUBJECT: FORWARDING OF NPS CIRCULAR.**

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A circular regarding DELETION OF UNMATCHED SCF IN CRA AFTER 10 DAYS OF UPLOAD recieved from NSDL is forwarded herewith for your guidance and necessary action please.

**Circular No & Date**

CRA/PO&RI/PAO/2016/001 dated- 22.01.2016.

Enclosure: As above.

  
(H. B. Dutta)

Sr. Accounts Officer

Copy to:

✓ The officer incharge  
EDP Section  
(Local)

:with the request to upload in the CDA Guwahati  
website.

  
(H. B. Dutta)

Sr. Accounts Officer

**NSDL e-Governance Infrastructure Limited**  
**Central Recordkeeping Agency**  
**Circular**



Circular No: CRA/PO&RI/PAO/2016/001

January 22, 2016

**Subject: Deletion of unmatched Subscriber Contribution File (SCFs) in CRA after 10 days of upload**


All the Nodal Offices (PrAO/DTA/PAO/DTO/POP/CHO) are hereby informed that Pension Fund Regulatory & Development Authority (PFRDA) has issued Circular dated January 18, 2016 (enclosed) regarding the timeline for deletion of unmatched Subscriber Contribution File (SCF) in CRA system.

At present, the unmatched SCF gets deleted within 15 days from the date of upload. In order to streamline this process, it has been decided that from April 1, 2016 the unmatched SCF will be deleted in CRA within 10 days of upload in CRA System.

In case any further clarification is required in this regard, you may contact Mr. Sunny Gonsalves at 022-2499 4856 (e-mail ID – [sunnyg@nsdl.co.in](mailto:sunnyg@nsdl.co.in)) or Mr. Avdhoot Shetye at 022-2499 4949 (e-mail ID – [avdhoots@nsdl.co.in](mailto:avdhoots@nsdl.co.in)).

For and on behalf of

**NSDL e-Governance Infrastructure Limited**

  
**Prasenjit Mukherjee**  
**Assistant Vice President**

Encl: a/a



**PENSION FUND REGULATORY AND DEVELOPMENT AUTHORITY**

PFRDA/2016/2/CSG/1

Date: 18<sup>th</sup> January, 2016

To,

All Central Government Ministries & Departments/ State Governments  
PrAOs, PAOs, CDDOs, NCDDOs & other CG Nodal offices;  
DTAs, DTOs, DDOs & other SG Nodal offices  
Autonomous Bodies

**Subject: Deletion of unmatched Subscriber Contribution Files (SCFs) in CRA system after 10 days of SCF upload**

Currently, the validity period of SCF in the CRA system is stipulated for 15 days since 01.05.2012 as per instruction issued by CRA vide Circular no. CRA/PO&RI/PAO/2012/002 dt 09.04.2012. SCF gets deleted in case Matching & Booking process is not completed within 15 days from the date of upload of SCF.

In order to further streamline the process by reducing the number of unmatched SCFs in the CRA system due to delay in remitting NPS contributions by nodal offices and to inculcate discipline among these offices by ensuring remittance of NPS contributions to the Trustee Bank as soon as SCF is uploaded in CRA system, it has been decided to reduce the validity period of Subscriber Contribution File (SCF) uploaded in CRA system further from 15 days to 10 days w.e.f. 01.04.2016.

Therefore, SCFs uploaded after 01.04.2016, if not matched & booked within 10 days, will be deleted from the CRA system. Keeping in view the above, nodal offices are required to remit the NPS contributions in such a way that the SCF uploaded in the CRA system gets matched and booked, in prescribed timelines.

In case of any clarification, please contact NSDL officials Mr. Sunny Gonsalves, Assistant Manager, at 022-24994856 (email- sunnyg@nsdl.co.in) or Mr. Abhishek Dhuri, Manager at 022-24994266 (email- abhishek@nsdl.co.in).

Ashish Kumar  
General Manager